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1987

ANNUAL REPORT
*of the Commissioners, Treasurer
and other County Officers*



*Service
Across
the Ages*

STRAFFORD COUNTY
New Hampshire

*For the Year Ending
December 31, 1987*

University of New Hampshire
Library

This Annual Report is Dedicated to the Residents of
Riverside Rest Home, and the Employees and Citizens
of Strafford County

ANNUAL REPORT

*of the Commissioners, Treasurer
and other County Officers*

STRAFFORD COUNTY

New Hampshire

*For the Year Ending
December 31, 1987*

**STRAFFORD COUNTY DELEGATION
1987**

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STRAFFORD COUNTY OFFICERS

1987 - 1988

COMMISSIONERS

*George Maglaras, Chairman Dover, N.H.
*Paul J. Dumont, V. Chairman Rochester, N.H.
*Roland R. Roberge, Clerk Rochester, N.H.

TREASURER

*Charles C. Crocco Dover, N.H.

EXECUTIVE ASSISTANT

Raymond F. Bower Londonderry, N.H.

COUNTY ATTORNEY

*Lincoln T. Soldati Somersworth, N.H.

COUNTY SHERIFF

*Richard Cavanaugh Rochester, N.H.

REGISTER OF DEEDS

*Philippe Morrisette Dover, N.H.

REGISTER OF PROBATE

*Kimberly S. Quint Dover, N.H.

JUDGE OF PROBATE

Gary R. Cassavechia Rochester, N.H.

CLERK OF SUPERIOR COURT

Donald Goodnow Dover, N.H.

NURSING HOME ADMINISTRATOR

David Cundiff (thru Nov. 1) Dover, N.H.

Raymond F. Bower, Acting
Administrator Londonderry, N.H.

MEDICAL REFEREE

Pathologist Professionals Rochester, N.H.

CHAPLAINS

Dover Clergy Association Dover, N.H.

COUNTY PHYSICIANS

Paul M. Choate, M.D. Durham, N.H.

Roger Poulin, M.D. Durham, N.H.

Lawrence Sanders, M.D. Dover, N.H.

Nicole Godin, M.D. Dover, N.H.

CORRECTIONS ADMINISTRATOR

Nelson Goodfield Rochester, N.H.

HUMAN RESOURCE DIRECTOR

Cheryl A. Moulton Berwick, M.E.

*Elected Positions -1-

STRAFFORD COUNTY DELEGATION

1987 - 1988

James Appley	E. Rochester, N.H.
Timothy Bates*	New Durham, N.H.
Mary E. Bernard	Dover, N.H.
Robert J. Callaghan*	Rochester, N.H.
James Casey, Sr.	Somersworth, N.H.
James C. Chamberlin*	Durham, N.H.
Charles H. Dingle	Durham, N.H.
Albert J. Dionne	Rollinsford, N.H.
Anita A. Flynn	Somersworth, N.H.
Edward J. Flynn*	Somersworth, N.H.
Patricia H. Foss	Strafford, N.H.
Roland A. Frechette*	Somersworth, N.H.
Patricia Frew	Dover, N.H.
Robert Jean	Rochester, N.H.
Robert L. Jones*	Dover, N.H.
Sandra Keans*	Rochester, N.H.
William K. Kincaid*	Dover, N.H.
Paula Kinney	Dover, N.H.
Alec Koromilas	Dover, N.H.
Douglas Lachance	Barrington, N.H.
Ronald Laurion	Rochester, N.H.
Martin P. Lussier	Somersworth, N.H.
W. Kent Martling*	Durham, N.H.
William H. McCann, Jr.	Dover, N.H.
James F. McManus, Jr.	Rochester, N.H.
George T. Musler	Barrington, N.H.
Joe B. Parks	Dover, N.H.
Janet Pelley*	Rochester, N.H.
Norman Proulx*	Rochester, N.H.
Francis E. Robinson	Durham, N.H.
Wayne Spear, Jr.	Farmington, N.H.
Warren L. Swope*	Milton Mills, N.H.
Ann Torr*	Dover, N.H.
Ralph W. Torr	Rochester, N.H.
Janet Wall*	Madbury, N.H.
Robert Wilson	Dover, N.H.
John Young	Strafford, N.H.

*Denotes Executive Committee Members

COUNTY COMMISSIONERS REPORT

1987

The year 1987 was one of achievement and challenge for Strafford County. Through the diligent efforts of our County employees, there has been advancement in every division of County Government. Of particular importance were changes made at Riverside Rest Home (RRH), the continued recognition of the Strafford County House of Corrections as a "model" facility, the success of the Jail Industries Program, and the stabilization of the County work force, accomplished through fair and equitable market adjustments in employees' salaries.

RRH continues to be the focus of our attention. Despite substantial improvements in the operations of the Home in 1987, we will continue to set goals toward further improvement in 1988. These goals include gaining our market share of professional staff and the continued increase in the number of residents of the Home toward the maximum population of 205.

The Strafford County House of Corrections continues to be a "model" facility. After being recognized as one of the ten best County facilities in the United States in 1986, the Jail has continued to expand and improve on existing programs. Over the last few years, officials at the House of Corrections have recruited and maintained a sixteen (16) member volunteer force who donate approximately sixty (60) hours per week toward inmate education. Programs offered to inmates including GED programs, literacy programs, and individual tutoring, and are available to each detainee of the facility.

The Strafford County Jail Industries Program, which found a permanent home in 1987 at the renovated

"cow barn," located on County property, continued to be a leader nation-wide as a jail rehabilitation program. The program met the self-imposed requirement of being completely financially independent and turned over to the County approximately \$25,000 after expenses.

Our primary financial goal for 1988 will be to continue to improve the County's financial picture. The initial focus will be on the County Bond rating which now sits at A. Using our sound financial management, the capital improvement plan from the Strafford County Delegation's subcommittee, and the economic climate in the area as a basis, we will be seeking a review of our rating by Moody's Investment Service. We hope the end product of this review will raise our bond rating.

We were very pleased with the continued increase in income associated with the operation of Strafford County government. Areas of improvement include increases in income from the Registrar of Deeds Office, the Strafford County House of Corrections, Sheriff's fees, and fair and equitable rental compensation from our tenants. We will continue to strive to maximize our earnings within the confines of Federal tax laws.

During 1987, we increased our efforts in the area of employee training and safety. Beyond the routine in-service training taking place at RRH, we expanded our safety and injury prevention training involving "Courthouse" employees. Our primary goal is to continue the safe working atmosphere provided to our employees which will eventually reduce the number of job-related injuries. In 1987 we received a \$110,000 refund from our Workman's Compensation insurance carrier due to improvements in our safety record.

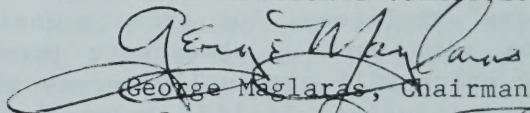
During 1988 we will be concentrating on expanding preventative maintenance at the Courthouse and RRH.

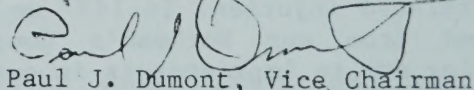
Several projects, including major roof resurfacing, carpet replacement, and window replacement will be accomplished. We are confident this preventative maintenance program will continue to keep our facilities in the best of condition with minimal financial impact on Strafford County taxpayers.

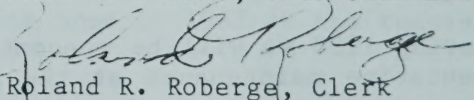
The New Hampshire Association of Counties will be expanding their efforts for County Government Week in May of 1988. The designated week is set aside to publicize the efforts expended by County Government toward helping County residents. We will be doing our part by inviting representatives from all of the high schools in Strafford County to spend a day exploring County facilities and operations. We believe this will be an excellent opportunity to get young adults involved in County Government.

We would like to take this opportunity to thank all of our County employees for their continued service to the residents of Strafford County. Without their hard work and dedication, none of the achievements would have been possible. We hope that in 1988 the cooperation established between the Commissioners Office and the Strafford County Delegation will continue. for it is only with our combined efforts that we can continue working toward attainable goals for the betterment of our County residents through the effective system of County Government.

Respectfully submitted,
BOARD OF COUNTY COMMISSIONERS


George Maglaras, Chairman


Paul J. Dumont, Vice Chairman


Roland R. Roberge, Clerk

FINANCIAL REPORT OF STRAFFORD COUNTY
Fiscal Year Ending December 31, 1987

ASSETS

Cash and Temporary Investments:

General Fund	\$ 574,019.50
Payroll Fund	60,427.82
Petty Cash	836.00
Deceased Patients	0.00

Accounts Receivable:

Commissioners Office	111,765.25
Nursing Home	359,191.61

Prepaid Expenses:

Insurances	5,493.00
Register of Deeds	<u>1,770.96</u>

TOTAL ASSETS	<u>\$ 1,113,504.14</u>
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LIABILITIES

Unexpended Balances of Appropriations/Special
Funds:

Capital Reserve Fund	\$ 0.00
Accounts Carried Forward	6,272.63
Accrued Revenues	[76,517.41]
Accrued Expenses	86,577.40

Accounts Payable & Encumbrances:

Commissioners Office	0.00
Nursing Home	0.00
Jail	0.00
Other	581,264.90
Current Surplus/Deficit	15,223.00
Current Surplus	<u>500,683.61</u>

TOTAL LIABILITIES	<u>\$ 1,113,504.14</u>
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1987 STATEMENT OF BUDGETED AND ACTUAL EXPENDITURES

	1987	1987
	<u>APPROPRIATION</u>	<u>EXPENDITURES</u>
<u>GENERAL GOVERNMENT</u>		
Administration	\$ 170,670.00	\$ 176,174.48
Register of Deeds	216,436.00	215,532.87
J&A Maintenance	215,275.00	233,628.65
County Convention	5,000.00	5,083.54
Contingency	11,840.00	0.00
Alms House Rehab.	200,000.00	2,925.00
Interest-Temporary Loan	196,875.00	177,757.96
Interest-Bonded Debt	310,408.00	310,407.50
Principle-Bonded Debt	650,000.00	650,000.00
Capital Expense Budget		
- J&A	58,641.00	18,974.54

CRIMINAL JUSTICE & COURT SYSTEM

County Attorney	255,799.00	184,882.82
Sheriff	254,403.00	269,454.76
Dispatch	98,866.00	109,087.66
Medical Examiner	10,000.00	10,009.65
Corrections Depart.	1,068,298.00	1,107,030.98
Cow Barn Renovations	0.00	49,083.22

HUMAN SERVICES DEPARTMENT

Human Services	2,764,396.00	2,499,609.84
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RESOURCE AGENCIES & COUNTY-WIDE PROGRAMS

Extension Service	115,155.00	115,155.00
Soil Conservation		
District	14,400.00	13,305.27
Regional Planning		
Commission	10,000.00	10,000.00
Drug Task Force	20,000.00	0.00

	1987	1987
	<u>APPROPRIATION</u>	<u>EXPENDITURES</u>

HUMAN SERVICE GRANTS

Guidance Center, Inc. \$	0.00	\$ 0.00
Community Action, Inc.	36,000.00	36,000.00
Homemakers/Homehealth		
Aides	144,589.00	144,588.60
Pre-natal & Family		
Planning	39,627.00	30,797.00
SENH Service Corp.	13,950.00	13,950.00
Meals on Wheels	1.00	0.00
Great Bay Training		
Center	5,400.00	3,240.00
Child Care Asso.	23,625.00	23,625.00
Seacoast Task Force on		
Family Violence		
(d/b/a A Safe Place)	18,000.00	12,495.00
Women's Resource		
Center	8,428.00	8,428.00

GRANTS

Career Prosecutor	0.00	32,385.19
Victim Asst. Program	24,000.00	70,854.86
Mediation Coord.	14,040.00	27,989.16

CONTRACTS

Roadside Clean-Up		
Project	0.00	2,420.75
Governors Lilac Com.	0.00	937.78
Waste Management		
Cleanup	0.00	368.36
Correct. Industries/		
GFS	0.00	19,816.82
N.H. Job Training		
Council	24,000.00	39,493.49

	1987	1987
	<u>APPROPRIATION</u>	<u>EXPENDITURES</u>

INSURANCES-J&A

Health Insurance	\$ 100,000.00	\$ 126,403.24
General Insurance	74,084.00	72,172.00

RIVERSIDE REST HOME

Administration	267,177.00	283,758.56
Dietary	836,651.00	831,352.10
Nursing	2,355,057.00	2,312,540.51
Resident Services	30,188.00	28,245.51
Facilities & Service	499,312.00	547,056.83
Laundry & Sewing	204,252.00	229,234.86
Housekeeping	277,635.00	259,850.19
Physician & Pharmacy	14,400.00	11,693.38
Staff Education	34,751.00	29,684.77
Physical Therapy	101,095.00	92,613.89
Activity & Volunteer	68,682.00	50,373.72
Social Services	73,458.00	68,254.05
Health Insurance	300,000.00	343,586.59
General Insurances	74,187.00	39,786.00
Capital Reserve-RRH	41,260.00	26,794.92

TOTALS	\$12,350,311.00	\$11,978,894.87
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1987 STATEMENT OF BUDGETED AND ACTUAL REVENUES

	<u>1987</u> <u>ESTIMATE</u>	<u>1987</u> <u>ACTUAL</u>
RRH (see detail)	\$ 4,500,000.00	\$ 4,289,012.37
Taxes from Cities & Towns	0.00	6,298,386.00
Surplus Used to Reduce Taxes	0.00	200,000.00
Register of Deeds	425,000.00	516,924.71
Sheriff-Deputy Fees	81,000.00	96,000.00
Leased Office Space	240,000.00	243,119.28
Leased Land	0.00	6,519.45
Accounting Service	26,000.00	26,000.00
Bailiff Reimburse.	27,000.00	50,700.00
Dispatch Communication Equipment	0.00	7,101.66
Roadside Clean-Up	0.00	4,100.41
Governors Commission On Lilacs	0.00	1,041.23
Waste Management Cleanup	0.00	411.84
Correctional Industries/ GFS	0.00	22,073.68
Jail Income	200,000.00	271,812.60
Room & Board - Jail	0.00	9,630.42
Interest Earned	105,000.00	184,637.35
Grant-Human Resource	78,000.00	78,348.43
Grant-Career Prosecutor	0.00	17,530.00
Grant-Victim's Assistance	78,425.00	38,548.00
Victim's Assistance Revenue	0.00	4,574.86
NH Job Training Counsel	24,000.00	19,701.75
Correctional Industries	0.00	27,011.81

	<u>1987</u> <u>ESTIMATE</u>	<u>1987</u> <u>ACTUAL</u>
Emp. Contribution/ Health-C/H	\$ 7,500.00	\$ 6,998.12
Insurance Refunds	50,000.00	19,534.60
Miscellaneous Income- C/H	10,000.00	38,739.91
Dispatch Alarm System	<u>0.00</u>	<u>1,120.00</u>
TOTALS	\$ 5,851,925.00	\$12,479,578.48

1987 TREASURER'S REPORT

All taxes due Strafford County from Cities and Towns were paid in 1987.

Balance, January 1, 1987	\$ 257,940.47
Receipts through Dec.	\$12,479,578.48
Expenses Year Ending Dec. 31, 1987	\$11,978,894.87
Balance, December 31, 1987	\$ 758,624.08

STATEMENT OF OUTSTANDING DEBT

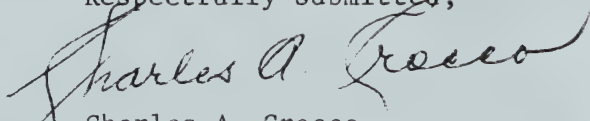
	<u>Date of</u> <u>Issue and</u> <u>Maturity</u>	<u>1987</u> <u>Principal</u> <u>Payment</u>	<u>Balance</u>
	1983-1993	\$ 350,000.00	\$ 2,100,000.00
	1973-1993	130,000.00	780,000.00
BONDS	1968-1988	35,000.00	35,000.00
	1970-1990	5,000.00	15,000.00
	1977-1997	130,000.00	1,300,000.00
TOTAL OUTSTANDING DEBT:			\$ 4,230,000.00

1987 COUNTY TAX APPORTIONMENT
\$6,298,386.00

<u>City/Town</u>	<u>Proportion of Tax</u>	<u>Amount of Tax</u>
Barrington	6.212%	\$ 391,256.00
Dover	27.571%	1,736,528.00
Durham	8.932%	562,572.00
Farmington	4.083%	257,163.00
Lee	4.057%	255,526.00
Madbury	1.770%	111,481.00
Middleton	1.296%	81,627.00
Milton	3.027%	190,652.00
New Durham	3.151%	198,462.00
Rochester	22.696%	1,429,482.00
Rollinsford	2.824%	177,866.00
Somersworth	10.883%	685,453.00
Strafford	3.498%	220,318.00
TOTALS:	100.000%	\$ 6,298,386.00

The 1987 year of our finances proved to be a very successful one in that investments produced excellent results in obtaining interest on investments. In order for this to come about, it required the full cooperation and accurate figures from the Bookkeeping Department, Leonard Kaply and Bettie Trundy.

Respectfully submitted,


Charles A. Crocco
County Treasurer

RIVERSIDE REST HOME AND PHYSICIANS REPORT FOR THE
YEAR 1987

For Strafford County's Riverside Rest Home (RRH), 1987 began as a year of difficulties and ended as a year of accomplishments. Due to a severe labor shortage in professional staff, RRH had to freeze admissions until staffing levels and resident levels stabilized. This staffing "crisis" was not unique to RRH; in fact, this problem was present in varying degrees in every nursing home in New Hampshire. The problem was simple: the number of nurses available in New Hampshire was not adequate to meet the needs of the labor market.

As the year progressed, the staffing problems continued. Despite these staffing problems, it is reassuring to know that due to a dedicated group of employees, resident care at the facility did not suffer. Strafford County continued to provide excellent care to each and every resident of the RRH facility. This is a tribute to the excellent staff at RRH and their competent supervisors and senior staff.

As the year progressed, emergency measures were taken by the Strafford County Commissioners to ensure higher wages to RRH nursing staff. These measures stabilized the staffing levels, which signalled the beginning of the turnaround.

Recognizing staff limitations, RRH, with the guidance of the Strafford County Commissioners, began almost simultaneously the opening of a day care center for employees' children and the opening of a light care unit on Unit 2. The initial purpose of the day care center was to attract employees by providing an excellent cost-effective day care facility for their children. The light care unit was started to

provide effective care for our healthier, more independent residents. This allowed us to regulate staffing levels recognizing the different needs of these residents. The results of both of these programs have been excellent. A great side benefit of the day care center is the interaction between the residents of Unit 2 and the youngsters at the day care center. This is truly a pleasure to view.

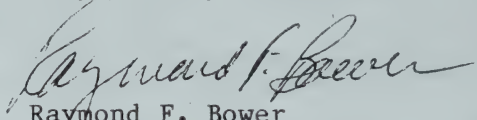
In late October, RRH is reviewed by the New Hampshire State Department of Health and Human Services, Division of Public Health Services. In 1986, the results of this review showed room for improvement. In 1987, this improvement was realized. Substantial gains were recognized in all areas of the facility. After this success, labor negotiations began with Strafford County RRH's employees' Union, New England Healthcare Employees Union, District #1199. These negotiations were amicably completed with a signed contract on December 31, 1987. This labor agreement was responsive to the demands of the nursing labor market, elevating wages paid to our employees to competitive levels. It is believed these wages will enable RRH to attract our share of the nursing labor market.

Looking into 1988, I see a year of continued progress and success. Our plans include welcoming a new full-time Administrator on board with the specific assignment of re-opening RRH to a 205-bed facility, while continuing our high standard of care.

In closing, I would like to recognize the excellent senior staff at RRH, particularly Melody Jones, Director of Administrative Services, and Daralyn Stewart, R.N., Director of Nursing and Related Services, who were very supportive during my tenure at RRH.

Further, I would like to thank the Strafford County Commissioners for providing guidance and showing enough faith in me to appoint me Acting Administrator of RRH. With everyone's continued effort, coupled with the support of the of the Strafford County Delegation, RRH will continue to provide excellent care to the elderly of Strafford County.

Respectfully submitted,



Raymond F. Bower
Acting Administrator
Riverside Rest Home

STRAFFORD COUNTY DEPARTMENT OF CORRECTIONS REPORT FOR
THE YEAR 1987

In 1987 we had the opportunity to see our diligent work of the Industrial Committee come to reality with the renovation of the Old Cow Barn. This will enable the industrial program to have two different classifications of inmates working at the same time with separation.

Marilyn Allen, Industry Developer, had a busy year. The program served the following companies: G.F.S. Manufacturing Co., State of New Hampshire Roadside Cleanup, Waste Management, Curtis 1000, and Great Bay Training Center.

The Industries Program grossed \$54,077.77. Breakdown: Victim Assistance: \$3,099.99; Room and Board: \$10,814.32. Jail Industries received \$18,347.66. Netting \$23,073.86, divided up among the working inmates when they were discharged. The Strafford County Department of Corrections Industries

Program received Federal Enhancement Certification in 1987, the only County in the United States to be certified.

PROGRAM PARTICIPATION

The Work Release Program, under the direction of Patricia Stuart, also had a busy year. The participation has increased from year to year. 1987 has proven to have the highest rate of revenue and success. The program generated \$20,284.00.

EDUCATIONAL PROGRAM PARTICIPATION

<u>Education/Computer</u>	<u>G.E.D.</u>
135 Students	20 Certificates
	<u>Revenue from</u> <u>Outside</u> <u>Inmates - Room</u> <u>& Board</u>
<u>Drug & Alcohol</u>	
105 Counseled	\$251,342.00

MONTHLY DAILY AVERAGE POPULATION FOR 1987

January	56.10	July	60.00
February	55.00	August	62.80
March	54.45	September	59.70
April	58.87	October	62.61
May	57.00	November	66.37
June	53.00	December	63.58

Admissions	970
(plus 132 protective custody)	
Yearly Average	59.12
Average Age	30
Recidivism Rate	60%
Peak Month	Nov.
Low Month	June

In 1987, eight (8) juveniles were incarcerated at the Strafford County Department of Corrections (7 male, 1 female), totaling 155 days of confinement.

During 1987, female offenders were housed in this facility for the following counties and agencies:

Belknap	1	Carroll	14
Hillsborough	1	Rockingham	50
Strafford	55	Extradition Corp.	2
Federal	9	State	9

A total of one hundred and thirty-nine (139) female inmates.

During 1987, male offenders were housed in this facility from the following counties and agencies:

Belknap	9	Hillsborough	1
Merrimack	2	Rockingham	6
Extradition Corp.	8	Federal	58
State	40		

A total of one hundred and twenty-four (124) male inmates.

DWI OFFENDERS

Attempted DWI	1
DWI, First Offense	80
DWI, Second Offense	148
DWI, Third Offense	4
Aggravated DWI, First Offense	<u>12</u>
TOTAL	245

OFFENSES FOR 1987

<u>OFFENSE</u>	<u>TOTAL</u>
Attempted DWI	3
DWI - 1st Offense	80
DWI - 2nd Offense	150
DWI - 3rd Offense	4
Aggravated DWI - 1st Offense	12
False Official Reports	9
Smuggling Controlled Drugs	3
Manufacturing Controlled Drugs	1
Sale Counterfeit Drugs	1
Sale Controlled Drugs	62
Transporting Controlled Drugs	3
Conspiracy Sell Controlled Drug	22
Possession Drug Paraphernalia	8
Possession Controlled Drug - 1st Offense	40
Possession Controlled Drug - 2nd Offense	3
Operation After Suspension/Revocation	138
Obstructing Police Duties	17
Resisting Arrest	55
Disorderly Conduct	47
Reckless Conduct	5
Criminal Threatening	15
Criminal Mischief	29
Criminal Trespassing	26
Contempt Court	28
Unpaid Restitution	3

OFFENSES FOR 1987

<u>OFFENSE</u>	<u>TOTAL</u>
Unpaid Fines	42
Failure Appear Court	79
Bench Warrant (no charge listed)	37
Conspiracy	2
Fugitive Justice	28
Sexual Assault	3
Felonious Sexual Assault	21
Aggravated Felonious Sexual Assault	30
Assault	92
Robbery	9
Burglary	81
Theft	47
Receiving Stolen Property	34
Possession Defaced Property	1
Possession Stolen Property	9
Disbursement Stolen Property	2
Forgery	33
Bad Checks	7
Welfare Fraud	3
Non-Support	26
Witness Tampering	1
Murder	5
Attempted Murder	3
Concealing A Corpse	1
Accessory to Murder	1
Possession Firearms By Felon	1
Possession Unlicensed Firearm	1
Probation Violation	26
Parole Violation	2
Concealed Weapon	2
Arson	3
Habitual Offender	32
Indecent Exposure	6
Negligent Homicide	2
Lewdness	1

OFFENSES FOR 1987

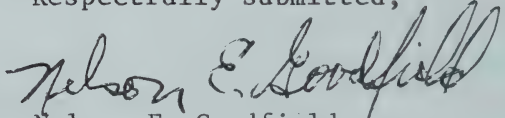
<u>OFFENSE</u>	<u>TOTAL</u>
Open Container	5
Illegal Possession Alcohol	3
Illegal Immigrant/Deportation	33
Escape	2
Manslaughter	1
Fraudulent Use Credit Card	8
Contributing to Delinquency Minor	1
Unauthorized Use of Rental Property	1
Criminal Liability of Another	8
Hold For Court (no charges listed)	3
Reckless Operation (Motor Vehicle)	11
Traffic Light (Motor Vehicle)	1
Misuse Plates (Motor Vehicle)	7
Failure to Change Address on License (Motor Vehicle)	1
Speeding (Motor Vehicle)	7
One Way Violation (Motor Vehicle)	1
Conduct After Accident (Motor Vehicle)	12
Driving on Sidewalk (Motor Vehicle)	1
No Valid Inspection (Motor Vehicle)	1
Operating Without Financial Responsibility Proof (Motor Vehicle)	9
Operating Unregistered Vehicle (Motor Vehicle)	2
Protective Custody (intoxicated-no charge)	132
Unauthorized Use of a Firearm	1
Prohibited Sales	2
Operating Motor Vehicle Without Headlights	1
Failure to Keep Right	1
Fraud	1
False Prescription	13
Interference With Custody	3
Attempted Assault	1
Attempt to Provide Inmates With Contraband	3
Bail Revoked	2
Domestic Violence	2

OFFENSES FOR 1987

<u>OFFENSE</u>	<u>TOTAL</u>
False Fire Alarm	2
Kidnapping	1
Bigamy	1
Prohibited Acts	1
Harassing Phone Calls	3
Littering	2
Charges Unknown	5
State Witness	2
Conspiracy/Tax Evasion	2
Embezzlement	3
Delinquency Petitions	5
Endanger Welfare of Child	3

In conclusion, I would like to take this opportunity to thank the Strafford County Commissioners, Ray Bower, Executive Assistant, my staff, and the volunteers from the community in assisting me as Superintendent of the Strafford County Department of Corrections.

Respectfully submitted,



Nelson E. Goodfield
Superintendent

STRAFFORD COUNTY ATTORNEY'S REPORT FOR THE YEAR 1987

The office of the Strafford County Attorney performs a dual function. First (in terms of workload), the County Attorney serves as the Attorney General's representative in Strafford County Superior Court. As such, the County Attorney represents the interests of the State of New Hampshire in all

criminal cases in the Strafford County Superior Court, with the exception of capital murder and first and second degree murders. This function involves reviewing/directing criminal investigations by local and State police, preparing and presenting evidence for felony indictments before the Grand Jury, reviewing misdemeanor and violation appeals to the Superior Court, researching and responding to motions filed with the Court, attending depositions of witnesses, preparing witnesses for deposition and trial, attending Court hearings, pre-trial, call of the list, trial, sentencing, sentence review, and other post-conviction hearings.

The second function of the County Attorney is to serve as legal counsel for Strafford County. A variety of duties are performed by the County Attorney in fulfilling this function, including representing the County's interest in civil litigation in which the County or one of its agents is a party in State or Federal courts, representing residents of Strafford County in URESA proceedings, advising other County officials on acting as a legal resource for County delegation members, and advising them of legal implications on proposed legislation.

Aside from these two main functions of the County Attorney, other duties prescribed by statute: responding to untimely, suspicious, or unattended deaths, and ordering autopsies when appropriate and initiating extradition proceedings. The County Attorney must also serve as voluntary administrator for the estates of deceased patients at Riverside Rest Home. In addition, as a public official, the County Attorney has a duty to the people of Strafford County and the the judicial system to promote justice and assist in expanding public awareness and understanding of our system of justice. The County Attorney meets this responsibility serving

as a public resource and speaking before a variety of civic and public agencies concerned with understanding and improving the quality of justice in Strafford County. The County Attorney is also actively involved in promoting legislation effecting the criminal justice system.

The County Attorney's office also operates a Victim Assistance Program, which, through the efforts of the Victim Assistance Coordinator, assists victims of child abuse and sexual assaults in dealing with the criminal justice system. The program is designed to reduce the trauma to victims and assist them in every phase during criminal prosecution.

The County Attorney's office continues to remain active in advising local and County officials in many areas of law. The County Attorney and Assistant County Attorneys address many community and law enforcement groups on a variety of subjects, including: Child Abuse, Sexual Assault, DWI, Criminal Justice System, and many other topics of concern to the community.

During 1987, the County Attorney's office received another Federal grant to implement a Career Criminal Prosecution project. The project was initiated with the hiring of Attorney Janice K. Rundles as Chief Prosecutor for the project. The project focuses on targeted criminals, those individuals who have lengthy criminal records or cases which are complex and have a high expectation of going to trial. The goal of the project is to expedite the trial process, reduce delays, and ensure sufficient time and resources for adequate preparation. The project will receive matching Federal funds over a two year period.

Also in 1987, the County Attorney's office moved to a new location within the Justice and Administration Building. The former offices of the Strafford County Sheriff's Department were remodeled to conform to the needs of the County Attorney's office. The new offices provide more space, greater security, and increased privacy.

The County Attorney's office extends its deepest appreciation to George Day and his staff, and to John Whittenberger, for their efforts in creating an exceptionally pleasant and professional environment. A special thanks is also extended to the County Commissioners and Delegation whose support throughout made the move possible and a source of pride for Strafford County.

1987 Case Activity

	<u>Felo.*</u>	<u>Misd.*</u>	<u>Vio.*</u>	<u>Info.*</u>	<u>Totals</u>
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Cases

Received	463	328	65	29	885
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Not

Presented	76				
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No True

Bill	3				
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Cases

Entered	384	328	65	29	806
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Convicted

Jury	23	14			37
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Court	2	14	19		35
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Neg. Plea	150	69	1	28	248
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Naked Plea	19	4	4		27
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Remand		183	25		208
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Total					
Convicted	194	284	49	28	555

Not					
Convicted					
Jury	7	7			14
Court	2	5	8		15
Dismissed	22	16	7		45
Nol Pros.	52	35	3	1	91


Total Not					
Convicted	83	63	18	1	165

Total					
Dispositions	277	347	67	29	720

Jury Verdicts:	51
Informations:	2 Felonies;
	19 Misdemeanors;
	8 Violations
Court Verdicts:	49
Nol Pros. (felonies):	31 resulted in no new charges

*Fel.: Felonies
 *Misd.: Misdemeanors
 *Vio.: Violations
 *Info.: Informations

Respectfully submitted,


 Lincoln T. Soldati
 County Attorney

STRAFFORD COUNTY SHERIFF'S DEPARTMENT REPORT FOR THE
YEAR 1987

RSA 104:5 Duties: He by himself or his deputies, serve and execute all writs and other precepts to him directed, issuing from lawful authority; and shall perform the duties of crier of the Court.

The Strafford County Sheriff's Department, by law, has a primary function of serving civil process and transporting prisoners from Strafford County Superior Court, Strafford County House of Correction, and from our five (5) district courts.

During 1987, over 2,300 hours were spent transporting prisoners to and from our Courts and the County Jail, to Youth Development Centers, the New Hampshire State Prison, or the New Hampshire State Hospital. Deputies arrested three hundred and thirty-eight (338) individuals on capias issued by the Courts, an increase from last year.

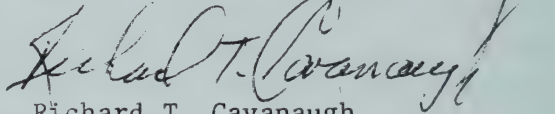
In the area of civil process in 1987, 6,200 pieces of civil process were served by the Department. This also is an increase over 1986. The Sheriff's Department civil process revenue returned to the County totalled \$96,220.00, as compared to the 1986 figure of \$81,815.00. The Sheriff's Department operating budget was \$254,403.00. It is evident by these figures that Strafford County residents are receiving a quality service at a minimal expense to the taxpayers.

It has been my goal to provide the residents of Strafford County with the most professional and efficient Department possible. This has been because of my staff of professional County employees, who take pride in their performance. To them I would like to say thank you, for without their support and

cooperation in this goal, the Department's success would not be possible.

It has been a pleasure to serve you as Sheriff, and I look forward to the opportunity to serve all the residents of the County in that capacity.

Respectfully submitted,



Richard T. Cavanaugh
Strafford County Sheriff

STRAFFORD COUNTY REGISTRAR OF DEEDS REPORT FOR THE
YEAR 1987

Recording and properly indexing of all land and property transactions within Strafford County is the main function of this office.

In 1987, the growth factor in transactions has slowed to a more normal activity rate from the record-breaking pace set in 1986. Listed below is a statistical sketch of the transactions and revenues in this office over the past years.

Document Recording and Transactions

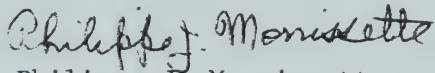
<u>Year</u>	<u>Documents</u>	<u>Year</u>	<u>Documents</u>
1982	8,002	1985	19,360
1983	12,752	1986	28,889
1984	14,966	1987	27,410

Revenues

<u>Year</u>	<u>To State</u>	<u>To County</u>	<u>Total</u>
1978	\$ 211,069.00	\$ 123,504.89	\$ 334,573.89
1979	\$ 204,168.53	\$ 109,781.79	\$ 313,950.32
1980	\$ 187,820.00	\$ 101,626.33	\$ 289,446.33
1981	\$ 258,576.10	\$ 103,115.56	\$ 361,691.66
1982	\$ 298,188.00	\$ 108,756.57	\$ 406,944.57
1983	\$ 959,407.75	\$ 193,208.70	\$1,152,616.45
1984	\$1,466,451.70	\$ 264,343.92	\$1,730,795.62
1985	\$1,962,977.87	\$ 355,971.78	\$2,318,949.65
1986	\$2,967,214.28	\$ 529,433.14	\$3,496,649.39
1987	\$2,634,594.12	\$ 516,774.71	\$3,151,368.83

Moderation of this office as to equipment and to updating of indexing is a never ending task. We are still in the process of computer indexing into the system the years 1960-1969. When completed, all recordings from 1931-1988 will be computerized.

Respectfully submitted,



Philippe J. Morrisette
Register of Deeds

STRAFFORD COUNTY HUMAN SERVICES DEPARTMENT REPORT FOR
THE YEAR 1987

The Strafford County Human Services Department continues to struggle with the ever-many policy changes and financial obligations imposed on the County with the passage of Senate Bill 1 by the State of New Hampshire.

Currently, the Department oversees eight (8) programs under Senate Bill 1, with the four (4)

largest being mandated costs: Old Age Assistance, Intermediate Nursing Care, Aide to Permanently and Totally Disabled, and Board and Care of Children. The Board and Care cases continue to increase, with approximately 500 cases, 275 are in out-of-home placement, with the remaining receiving legal services, home based services, counselling, and medical services.

The Department also provides information and referral services in assisting and directing individuals to resources within Strafford County, from welfare and housing, and civic organizations, to placing children temporarily in our crisis home program.

In an effort to expand services to the families of Strafford County and to control costs for the Board and Care of Children, Strafford County Human Services has once again undertaken a new task. Through the Five Percent (5%) Incentive Grant Funds paid to Strafford County from the State of New Hampshire, this Department was able to recruit and train volunteers for the Strafford County Mediation Program scheduled to begin fiscal 1988. The volunteers have committed their time for the next year and have received forty (40) concentrated hours of training in the area of family mediation.

This program provides a neutral third party to intervene between parent and child in order to work out their problems. The goal of the program is to deter the number of costly out-of-home placements and to keep these families intact with the support of the mediators.

Also through this grant, the Mediation Coordinator has been successful in organizing and facilitating

two parent support groups, Parents in Need of Support (PINS), who meet weekly on a regular basis.

With some of the same goals in mind, Strafford County contracted with Attorney Nancy Brown to provide legal services to the Children in Need of Services (CHINS) of Strafford County.

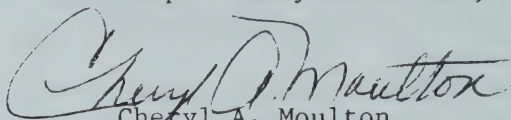
Prior to this agreement, attorneys were sought out by the Court to take these cases. In many instances, attorneys were hesitant to accept and represent this particular group of juveniles. Through the "CHINS Pilot Program" Attorney Brown was able to establish a need for a CHINS attorney. This has proved to be a success in the Court system, as well as a savings to the State of New Hampshire and Strafford County. The primary advantage to having one attorney to handle all CHINS cases are as follows:

1. Lessened total costs such as research fees and visiting fees will be lessened by using one attorney;
2. There will be more County control over who does the work and how the billing is done;
3. Attorney Brown can be encouraged to be sure all the paperwork is done so that the County can seek reimbursement through all possible channels.

In 1988, my Department will continue to seek innovative ways to deal with the inevitable changes in regulations associated with all of the programs we deal with. With the continued cooperation of my

office personnel and the support of the Strafford County Commissioners and Delegation, we feel we can meet the upcoming challenges.

Respectfully submitted,


Cheryl A. Moulton
Director

STRAFFORD COUNTY COOPERATIVE EXTENSION SERVICE ANNUAL
REPORT FOR 1987
(OCTOBER 1, 1986 - SEPTEMBER 30, 1987)

County Extension is a solid example of accomplishments achieved by government partnerships. The roots of Cooperative Extension run deep into the history of our country. In the mid-1800's, President Abraham Lincoln signed a bill creating land grant colleges. In 1914, Extension was established to bring information from the land grant colleges to the citizens. In 1915, the New Hampshire General Court began participating in the cooperative financing that enabled County Extension to be the major outreach agency of the University of New Hampshire to the people. Today, over thirty-four (34) UNH specialists/faculty members serve as research back-up the five Strafford County field agents. The County Extension Service identifies and responds to critical issues before they become crisis by gathering information and research results from the entire national land-grant system, including the Department of Agriculture.

While our mission has always been to help people adopt practices which will improve their well-being and to protect our natural resources, our methods for

accomplishing this and the topics of concern have changed depending on clientele needs.

Strafford County has six (6) program areas:

Agriculture and Natural Resources, Forestry, Home Economics and Family Living, 4-H and Youth Development, EFNEP (Extension Food Nutrition Education Program), and the Sea-Grant program.

In each of these program areas Extension offers informal education based on the newest knowledge. This knowledge is transferred via printed information, phone calls, home visits, radio, television, newsletters, and group meetings. Our audiences include farmers, business people, consumers, land owners, local decision makers, families, and youth. Strafford County Extension agents are University of New Hampshire educators whose job it is to teach in the communities. As educators, we translate research results into practical terms for farmers and farm families, as well as consumers and youth in the cities and towns throughout Strafford County. We ensure that programs focus on local needs.

We also work closely with local advisory committees and volunteers. Volunteers are an important part of the outreach effort -- they teach others what they have learned. Through special agent supervised activities, volunteers may provide land for demonstrations, or expertise for judging. Volunteers also act as advisors, providing guidance in planning educational programs or organizational direction.

Our office maintains an extensive collection of educational brochures, of which approximately 13,000 were distributed this year. We also provide speakers for numerous community organizations, and our bi-monthly newsletter reaches 8,750 County residents.

Our staff includes five agents, one para-professional and three secretaries. This year we handled more than 3,700 individual requests for information.

While this is not a full report on the many programs we conduct within Strafford County, it does provide an example of the scope of the impact made by the current staff:

192 Educational Programs Conducted

300 Volunteers Utilized

13,000 Brochures Distributed

8,750 N.L. Contacts with circulation of 3,500
(*43,750 contacts per year)

3,700 Individual Requests for Information/phone

5,159 Face-to-Face Contacts (meetings, site visits)

5,443 Contacts at Club Meetings

10,000 Contacts at Exhibits

100 4-H Camp

5,000 Fair

17,600 Special Topic Mailings

69,705 Reached Weekly via Foster's Daily Democrat in column "At Your Service."

Respectfully submitted,
Carol Corso
County Coordinator

STRAFFORD COUNTY DELEGATION
MINUTES OF MEETING OF JANUARY 5, 1987

The meeting of the Strafford County Delegation was called to order by Chairman Timothy Bates at 9:15 a.m. in the Probate Courtroom of the Justice and Administration Building and opened with a moment of meditation and the pledge to the flag.

A roll call followed, which showed the following members present:

Present: Appleby, Bates, Bernard, Callaghan, Casey, Chamberlin, Dingle, A. Flynn, E. Flynn, Foss, Frechette, Frew, Jones, Kincaid, Kinney, Koromilas, Lachance, Laurion, Lussier, Martling, McMannus, Parks, Pelley, Robinson, Swope, A. Torr, Wall, and Young (28 of 37).

Chairman Bates gave a little pep talk about decorum to be used in conducting the business meetings of the County Delegation.

The Chairman announced that six procedural motions would be offered, as follows:

1. On a motion by Vice Chairman Callaghan, seconded by Clerk Martling, "Mason's Manual of Legislative Procedure" would be used as the primary guide in the conduct of the business of the County Delegation. This motion was adopted unanimously.

2. Vice Chairman Callaghan motioned, seconded by Clerk Martling, that a majority would consist of fifty percent (50%) of those present, plus one, and that no more than one question would be considered at one time, and no more than two amendments would be in order at the same time. The motion was accepted unanimously.

3. Vice Chairman Callaghan motioned, seconded by Clerk Martling, that in accordance with R.S.A. 24:2, the Executive Committee would be designated as a subcommittee to consider the budget and to make recommendations to the County Delegation. The motion was accepted unanimously.

4. Vice Chairman Callaghan motioned, seconded by Clerk Martling, that in accordance with R.S.A. 24:14, the County Commissioners would be required to report once each quarter to the Executive Committee on the expenditures of the County as compared to its budget as voted. The motion was accepted unanimously.

5. Vice Chairman Callaghan motioned, seconded by Clerk Martling, to require the County Commissioners to obtain written authority from the Executive Committee before transferring any appropriations or part thereof, as per R.S.A. 24:15. This motion was accepted with one vote in opposition.

6. Vice Chairman Callaghan motioned, seconded by Representative E. Flynn, that the County Treasurer be authorized to borrow in Anticipation of Taxes not more than Six Million Dollars (\$6,000,000), as follows: Three Million Dollars (\$3,000,000) for the period January 1, 1987 to June 30, 1987 and Three Million Dollars (\$3,000,000) for the period July 1, 1987 to December 31, 1987. A roll call on the motion was requested, which showed the following results:

YEAS: Appleby, Bates, Bernard, Callaghan, Casey, Chamberlin, Dingle, A. Flynn, E. Flynn, Foss, Frechette, Frew, Jones, Kincaid, Kinney, Koromilas, Lachance, Laurion, Lussier, Martling, McMannus, Parks, Pelley, Robinson, Swope, A. Torr, Wall, and Young (28 of 37).

NAYS: None.

The Chairman called on Commissioner Dumont to make a presentation. Commissioner Dumont presented a gavel to ex-Chairman Franklin Torr in recognition of his services as Chairman of the County Delegation for the past two years, which was accepted by Representative Ann Torr.

The Chairman announced that the next meeting of the County Delegation would be January 29, 1987 at 7:30 p.m. in Superior Courtroom II for a Public Hearing on the County Commissioners Proposed Budget for 1987, and that the Executive Committee would meet on February 22, 1987 to receive subcommittee reports.

Representative Appleby moved and Representative Parks seconded, that the members of the County Delegation contribute for flowers and a card to be sent to Helene Donnelley at the Riverside Rest Home in recognition of her many years of dedicated service to her city, County, and State. This motion was accepted unanimously.

Representative Lussier moved, seconded by Representative A. Torr that the meeting be adjourned; motion passed unanimously at 9:45 a.m.

With no further business, interested members of the Delegation were invited to take a tour of the County facilities.

Respectfully submitted,
W. Kent Martling, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION
PUBLIC HEARING ON THE COMMISSIONERS' PROPOSED 1987
BUDGET
MINUTES OF THE JANUARY 29, 1987 MEETING

The Public Hearing held by the Strafford County Delegation was called to order by Chairman Timothy Bates at 7:30 p.m. in the Superior Courtroom and opened with a moment of meditation and the pledge to the flag. The Clerk read the Notice of the Public Hearing.

A roll call followed, which showed the following members present:

Present: Appleby, Bates, Bernard, Callaghan, Casey, Chamberlin, Dingle, Dionne, A. Flynn, E. Flynn, Foss, Frechette, Frew, Jean, Jones, Kincaid, Kinney, Koromilas, Laurion, Martling, McCann, Parks, Pelley, Proulx, Robinson, Spear, Swope, A. Torr, Wall, Wilson, and Young (31 of 37).

The Chairman explained the procedure to be followed at the meeting. First George Maglaras, Chairman of the County Commissioners would give an overview of the budget, then the meeting would be opened to the public for comments and questions, and after the public had been heard, the members of the County Delegation would be given an opportunity to make comments.

Commissioner Maglaras mentioned that there was considerable cost-shifting from the Federal and State levels to the County which would put a financial burden on the County. He said the Commissioners would be meeting with subcommittees of the County Delegation to review the budget. As the budget stands, it

represents a forty-five percent (45%) increase in taxes. The reason is that costs are up fifteen percent (15%) coupled with a loss in revenue. He also stated that the budget included \$200,000 for the Alms House and an appropriation for a Drug Task Force for Strafford County.

The meeting was opened to the public for comments. The following people spoke:

Lorraine Morang from Madbury complained that there was not enough explanation of the budget. It was learned that she had the summary sheet. Commissioner Maglaras said that the full detailed budget was available to the public at the Commissioners office. Mrs. Morang, however, was given a full budget at the meeting.

Richard Hayes of Dover asked that support be given to the Community Action Programs.

Rene Perry, Dover City Manager encouraged that the County waste pick-up be kept in the budget. He hoped that cities would put in their share along with the County. He would encourage the Delegation to try and lower the forty-five percent increase in the County budget. He realized the dilemma, that is, the shifting of costs to the County. The increase would cost Dover \$600,000 which will have an impact on Dover's tax rates.

Dan Hussey of Rochester, President of the Strafford County Homemakers Board of Directors explained the makeup of the Board. He stated that their budget had increased, but they were not asking for any increase in the County budget. Their costs were up. Wages for homemakers have increased from \$4.20 to \$5.10 an hour in order to compete. Although costs were up they were making ends meet from other

sources. They were able to maintain people in homes rather than institutions. Revenues from clients' ability to pay plus revenues which he enumerated from other sources would make up the increased costs. He stressed the fact that they were not asking for additional funds.

David Eastman of Somersworth, another member of the Homemakers Board of Trustees expressed concern for the elderly. He quoted from a publication about the health care crisis--the number of elderly is increasing. He pleaded for their budget to be held.

Victor Hamel, former administrator of Riverside Rest Home, mentioned that many elderly cannot afford going to a hospital, they need home care. He encouraged the need for Homemakers and for the same amount to be kept in the budget.

Bill Rochert of Dover stated that the Alcohol and Drug agency's crisis center needed County support.

Carol Corso of the Strafford County Extension Service spoke about their services and relationship with UNH and the State and encouraged support of their programs.

Ms. H. Colby of Dover emphasized the need for support of the Strafford County Homemakers.

Hearing no more questions from the general public, the Chairman opened the floor to the County Delegation. Hearing no comments, he recognized Commissioner Roberge, who said he had some good news to report. Commissioner Roberge stated that through leases in the Court System, the County would receive \$100,000 more in revenues than last year; indeed good news was the comment from the Chairman.

The Chairman then made a few brief statements:

1. He thanked everyone who attended to Public Hearing.

2. He was sorry that more people were not in attendance.

3. He assured the people that the budget requests would be strictly scrutinized and that decisions would be made in a responsible manner.

The Public Hearing closed at 8:15 p.m.

The County Delegation continued in session to transact other business.

On a motion by Representative Chamberlin, seconded by Representative Pelley, it was voted to accept the following minutes:

Full Convention Meeting RE: Alms House of June 9, 1986

Public Hearing on Supplemental Budget of June 9, 1986

Organization Meeting of the Delegation of December 5, 1986

Delegation Meeting to Approve Tax Anticipation Notes of January 5, 1987

The Chairman announced that the Executive Committee would meet on February 20, 1987 at 9:00 a.m. to hear the Subcommittee reports on the Budget.

Representative Robinson announced that his sub-committee would meet at 4:00 p.m. on Monday, February 9, 1987.

Representative Pelley announced that her sub-committee would meet at 9:00 a.m. on Monday, February 2, 1987.

Representative Ann Torr announced that her sub-committee would meet from 9:00 a.m. to 4:00 p.m. on Friday, January 30, 1987.

The Chairman said that the confusion concerning the mailing out of materials of meetings in a timely manner would be checked out and remedied.

The Chairman then recognized Philippe Morrisette, Register of Deeds.

Mr. Morrisette said that the proposed decrease in the transfer fees from \$.75 to \$.50 would result in a considerable loss in revenue. He hoped that the fee structure would not be changed and urged the Delegation to maintain the fee and structure it to ensure that it be to the benefit of the County and cities and towns to help offset the cost-shifting to the State and Federal governments to the counties and cities.

The Chairman asked Commissioner George Maglaras for a closing statement. Commissioner Maglaras said that all efforts would be made to hold down costs and yet maintain the Commissioners' obligation to the people in the County.

With no further business, the meeting adjourned at 8:25 p.m.

Respectfully submitted,
W. Kent Martling, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION EXECUTIVE COMMITTEE
MINUTES OF MEETINGS OF FEBRUARY 20 AND FEBRUARY 21,
1987

The meeting of the Strafford County Delegation's Executive Committee was called to order at 9:05 a.m. by Chairman Timothy Bates in the Probate Courtroom of the Justice and Administration Building and opened with a moment of meditation and the pledge to the flag.

The Clerk read the Notice of the Meeting, followed by a roll call, which showed the following members present:

Present: Bates, Callaghan, Chamberlin, E. Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Swope, A. Torr, Wall, Appleby, Kinney, McMann, Parks, and Robinson (14 of 15 Executive Committee members).

Representative Keans moved, seconded by Representative Torr, the following:

The actions of the Strafford County Convention on December 5, 1986, whereby Representative Bates, Callaghan, and Martling, were elected as Chairman, Vice-Chairman, and Clerk, respectively, of the Convention's Executive Committee are hereby ratified and confirmed.

A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Swope, Torr, and Wall.

NAYS: None.

The first item of business was the Alms House. The Chairman gave his views on the future of the Alms House and then introduced Dover Fire Chief David Bibber to comment.

Chief Bibber was pleased with what he has seen. He said that now there is time to do something constructive, but it has yet to be finally determined as to its use. (Mothballed, but not permanently). He hoped a decision would be made by March 6, 1987.

Tim Pearson spoke. He discussed the sprinkler system; bids were in excess of \$2,000.00.

Discussion followed. Representative Chamberlin questioned how long it might be "mothballed." Chief Bibber replied that he would give approximately six months.

Commissioner Maglaras asked about the Subcommittee's role and requested that a Commissioner be on the Subcommittee.

On a motion by Representative Keans, seconded by Representative Pelley, that \$200,000.00 be recommended for Rehabilitation or Demolition of the Alms House, Budget Line Item #9900.04.

A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Torr, and Wall.

NAYS: Chamberlin and Swope.

Representative Chamberlin motioned that the Executive Committee accept the time and materials provided by Southeastern New Hampshire Services, Inc., motion

seconded by Representative Flynn and accepted on a voice vote.

Representative Robinson presented the report of the Revenues, Capital Expenditures, and Special Projects Subcommittee, as follows:

The Subcommittee recommended the following changes in the Commissioners' Estimate of Revenue:

Estimate of Revenues

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
Riverside Rest Home*	\$ 4,744,470.00	\$ 4,500,000.00
4011 Register Deeds	375,000.00	425,000.00
4013 Office Space & Land Leases	202,000.00	240,000.00
9081 Employee Contributions-Health	8,000.00	7,500.00
9082 Insurance Refunds	20,000.00	50,000.00
9083 Misc. Income	5,000.00	10,000.00
6040 Corrections Dept. Income	138,700.00	200,000.00
Total Unchanged Revenue Items	<u>385,825.00</u>	<u>385,825.00</u>
TOTAL REVENUES:	\$ 5,878,995.00	\$ 5,818,325.00

*Riverside Rest Home Revenues Breakdown (pg. 40)

5021 Patient Income		
- Medicaid	\$ 4,331,710.00	\$ 4,081,400.00
5022 Patient Income		
- Private	257,780.00	257,400.00
5033 Meal Income		
- Corrections	101,780.00	111,000.00

*Riverside Rest Home Revenues Breakdown (pg. 40)

5036 Employee Contributions		
- Health	23,000.00	20,000.00
Total Unchanged		
Revenue Items	<u>30,200.00</u>	<u>30,200.00</u>
TOTAL:	\$ 4,744,470.00	\$ 4,500,000.00

9902.01 Capital Expense Items. The Subcommittee recommended the following changes:

Justice & Administration (pg. 8)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
Deeds Plan File	\$ 2,515.00	\$ 1,511.00
Total Unchanged Capital		
Expense Items	<u>51,810.00</u>	<u>51,810.00</u>
TOTAL:	\$ 54,325.00	\$ 53,321.00

9902.02 Riverside Rest Home (pg. 37)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
General Purpose Van		
with Lift	\$ 12,000.00	\$ 0.00
Hospital Beds		
(from 21 to 11)	9,400.00	4,700.00
Mattresses		
(from 21 to 11)	2,000.00	1,000.00
Wheelchairs		
(from 4 to 2)	2,400.00	1,200.00
Century Lifter	2,200.00	0.00
Facsimile Machine	1,600.00	0.00

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
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Bally Walk-In Freezer (repairs)	10,000.00	5,000.00
Hobart Mixer	1,000.00	0.00
Sorta-serve Soft Ice Cream Machine	3,300.00	0.00
Total Unchanged Capital Expense Items	<u>21,900.00</u>	<u>21,900.00</u>
TOTAL:	\$ 65,800.00	\$ 33,800.00

Representative Appleby was in attendance at the meeting and spoke about the walk-in freezer and reach-in refrigerator. He said that with some labor, the walk-in freezer would last for years. The reach-in refrigerator can be repaired by Hobart.

Representative Callaghan motioned to amend the Subcommittee's report by deleting \$5,000.00 for the walk-in freezer. The motion was seconded by Representative Swope and was passed on a voice vote.

Representative Torr motioned to amend the Subcommittee's report by deleting \$2,400.00 for the reach-in refrigerator and put in an amount for repairs in the Riverside Rest Home Expenditure Budget. The motion was seconded by Representative Wall and passed on a voice vote.

The result of the two motions changed the Subcommittee's Riverside Rest Home Recommended Capital Expenditures from \$33,800.00 to \$26,400.00.

On a motion by Representative Laurion, seconded by Representative Callaghan, it was voted to accept the report of the Subcommittee as amended.

A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Swope, Torr, and Wall.

NAYS: None.

Representative Torr presented the report of the Riverside Rest Home Subcommittee.

The Subcommittee recommended the following changes to the Commissioners Proposed Budget for the Riverside Rest Home:

5100 - Administration (pg. 25 & 26)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.03 Secretary/Clerk \$	13,306.00	\$ 24,000.00
.04 Switchboard Staff	67,389.00	59,000.00
.05 Title changed to "Purchasing Coordinator"	0.00	13,364.00
.08 Longevity	850.00	1,125.00
.09 Title changed to "Accrued Benefit Expense"	7,582.00	5,080.00
.10 Social Security	12,186.00	11,275.00
.11 Dental Insurance	910.00	680.00
.13 Retirement	2,505.00	1,845.00
.14 Workman's Comp.	4,018.00	6,840.00
.16 Unemploy. Ins.	750.00	590.00
.21 Audit	10,000.00	11,000.00

Motion by Representative Flynn and seconded by Representative Swope to amend Subcommittee report insert line .28 \$2,000 and reduce line .39 to \$2,500.00. Motion passed on a voice vote.

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
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.28 Computer Cons.	0.00	2,000.00
.29 Purchased Services	27,200.00	27,600.00

Motion by Representative Torr and seconded by Representative Flynn to amend Subcommittee report to make line .29 \$27,600. Motion passed on a voice vote.

.36 Office Supplies	3,500.00	3,000.00
.38 Postage	1,500.00	1,450.00
.39 Title changed to "Computer Supplies"	4,500.00	2,500.00
.67 Advertising	7,000.00	5,000.00
.68 Title changed from Communications to "Telephone"	11,000.00	10,000.00
.70 Administrator's Expense	1,500.00	1,000.00
.71 Travel	700.00	200.00
.81 Equipment Repair/ Maintenance	750.00	500.00
.97 New Equipment	1,500.00	1,000.00
Total Unchanged Line Items	<u>72,785.00</u>	<u>72,785.00</u>

Line Items .08 through .16 revised by Commissioners and accepted by Subcommittee.

TOTALS:	\$ 251,431.00	\$ 261,834.00
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Representative Torr motioned to accept the Subcommittee report as amended, making the RRH Administration total \$261,834.00. Seconded by Representative Pelley. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn,
Jones, Keans, Kincaid, Laurion, Martling,
Pelley, Proulx, Swope, Torr, and Wall.

NAYS: None.

5130 - Dietary (pg. 27)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.04 Food Service Crew	\$ 259,923.00	\$ 249,856.00
.07 Insert Line "Overtime"	0.00	1.00
.08 Longevity	1,500.00	1,375.00
.09 Accrued Benefit Expense	12,106.00	8,820.00
.10 Social Security	19,789.00	21,850.00
.11 Dental Insurance	1,960.00	1,270.00
.13 Retirement	4,069.00	2,805.00
.14 Workman's Comp.	21,123.00	17,680.00
.16 Unemployment Ins.	1,820.00	1,745.00
.39 Supplies & Exp.	41,515.00	37,000.00
.50 Food	370,088.00	370,000.00
Motion by Representative Torr and seconded by Representative Swope to amend Subcommittee's report and make Line .81 \$8,500. Motion passed on a voice vote.		
.81 Equipment Repair/Maintenance	5,400.00	8,500.00
.97 New Equipment	7,875.00	7,000.00
Total Unchanged Line Items	<u>40,312.00</u>	<u>40,312.00</u>
Line Items .08 through .16 revised by Commissioners and accepted by Subcommittee.		
TOTALS:	\$ 787,480.00	\$ 768,214.00

Representative Keans motioned to accept the Subcommittee report as amended, making RRH Dietary total \$768,214.00. Seconded by Representative Swope. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

5145 - Resident Services (pg. 29)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.08 Longevity	\$ 50.00	\$ 100.00
.09 Accrued Benefit Expense	1,011.00	1,265.00
.10 Social Security	1,647.00	1,635.00
.11 Dental Insurance	105.00	80.00
.13 Retirement	339.00	310.00
.14 Workman's Comp.	1,762.00	1,420.00
.16 Unemployment Ins.	70.00	55.00
.24 Counseling Service	3,000.00	200.00
.25 Audiology Services	500.00	1.00
.26 Speech Therapy	200.00	1.00
Total Unchanged		
Line Items	<u>23,073.00</u>	<u>23,073.00</u>

Line Items .08 through .16 revised by Commissioners and accepted by Subcommittee.

TOTALS: \$ 31,757.00 \$ 28,140.00

Representative Torr motioned to accept the Subcommittee report as amended, making RRH Resident Services total \$28,140.00. The motion was seconded by Representative Jones. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn,
Jones, Keans, Kincaid, Laurion, Martling,
Pelley, Swope, Torr, and Wall.

NAYS: None.

5180 - Physician & Pharmacy (pg. 32)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.01 Physician Exp.	\$ 9,000.00	\$ 0.00
.25 Purchased Services - Physician	0.00	9,000.00
Total Unchanged Line Items	<u>5,400.00</u>	<u>5,400.00</u>
TOTALS:	\$ 14,400.00	\$ 14,400.00

Representative Torr motioned to accept the Subcommittee report as amended, making RRH Physician & Pharmacy total \$14,400.00. Seconded by Representative Keans. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn,
Jones, Keans, Kincaid, Laurion, Martling,
Pelley, Swope, Torr, and Wall.

NAYS: None.

RECESS - 12:30 P.M. TO 1:15 P.M.

At the suggestion of the Chairman, Representative Torr agreed to have Representative Dingle present the report of the Human Service Grant Subcommittee before she completed the Riverside Rest Home Subcommittee report, since Representative Dingle had made an

effort to be present at noon, when his committee report was scheduled.

9350 - Human Service Grants - Strafford County

The Commissioners presented a lump sum budget of \$255,000.00. They did not allocate these funds to the various agencies.

Representative Dingle, Chairman of the Subcommittee, reported the following:

"For the past several years, the Subcommittee requested that agencies bill the County (generally on a monthly basis) for services rendered to those at or below the poverty level. A sliding fee scale has been adopted in most instances for those who could afford to pay all or a part of the services provided. This "unit subsidy for services rendered" has proved to be a very satisfactory way of funding these agencies and we recommend using the same approach for 1987.

In 1986, the County funded social service programs at \$344,300.00. Of this amount, \$164,300.00 came from the County Tax Assessment and \$180,000.00 came from Federal General Revenue Sharing Funds. Recently, the General Revenue Sharing Program was eliminated.

Therefore, the Commissioners have proposed that fifty percent (50%) of the lost revenue sharing funds be absorbed in the County Tax. Hence, the Commissioners have proposed the 1987 budget to include \$255,000.00 for social service programs, all of which will come from the County Tax.

The Subcommittee recognizes that all of these agencies serve a real need in the County. However, we agree with the Commissioners that the agencies should share equally with the County taxpayer in the burden created by the lost revenue sharing funds.

The Subcommittee believes it has established a solid base for funding these agencies over the past two years and that the only equitable way of making an adjustment in funding in 1987 is by reducing each agency by a like amount (20.76%)."

The Subcommittee made the following recommendations for Human Service Grants - Strafford County:

	<u>Subcommittee's Recommendation</u>
9350.01- <u>Strafford Guidance Center</u>	\$ 0.00
The agency requested no funds from the County because other sources of funds were acquired.	
9350.02- <u>Strafford County Community Action, Inc.</u>	\$ 31,696.00
9350.03- <u>Strafford County Homemakers/ Homehealth Aides</u>	\$ 127,305.00
9350.04- <u>Strafford County Pre-Natal & Family Planning Clinic</u>	\$ 34,890.00
9350.05- <u>Southeastern New Hampshire Services, Inc.</u>	\$ 12,282.00
9350.06- <u>Meals on Wheels</u>	\$ 1.00

The Subcommittee recommended that this item be deleted. Representative Kincaid motioned to recommend the amount of \$1.00 to keep the account open, seconded by Representative Keans and passed on a voice vote.

9350.07- <u>Great Bay Training Center</u>	\$ 4,752.00
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	<u>Subcommittee's Recommendation</u>
9350.07- <u>Strafford County Child Care Association</u>	\$ 20,800.00
9350.09 - <u>Seacoast Task Force on Family Violence</u>	\$ 15,850.00
9350.10 - <u>Women's Resource Center</u>	\$ 7,420.00
TOTAL:	\$ 254,996.00

It was moved by Representative Swope and seconded by Representative Chamberlin to accept the Subcommittee report as amended, making the total allocation for Human Service Grants - Strafford County \$254,996.00. A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: Keans.

Representative Torr continued her presentation of the Riverside Rest Home Subcommittee report.

5140 - Nursing (pg. 28)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.03 Nursing Super.	\$ 120,840.00	\$ 100,000.00
.04 Changed to "Medical Record/ Ward Clerks"	14,827.00	32,827.00
.05 Nursing Personnel	563,270.00	513,200.00

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.06 Certified Nurses' Aides	1,224,305.00	1,078,300.00
.07 Changed to "Overtime"	0.00	1.00
.08 Longevity	9,500.00	7,675.00
.09 Accrued Benefit Expense	86,244.00	28,945.00
.10 Social Security	137,787.00	126,410.00
.11 Dental Insurance	10,745.00	8,390.00
.13 Retirement	28,328.00	18,910.00
.14 Workman's Comp.	147,381.00	104,400.00
.16 Unemployment Ins.	9,380.00	9,360.00
.35 Oxygen	7,600.00	7,000.00
.36 Office Supplies	3,112.00	2,000.00
.39 Supplies & Exp.	110,300.00	90,000.00
.81 Equipment Repair/Maintenance	825.00	780.00
.97 New Equipment	855.00	300.00
Total Unchanged Line Items	<u>23,298.00</u>	<u>23,298.00</u>

Line Items .08 through .16 revised by Commissioners and accepted by Subcommittee.

TOTALS: \$ 2,498,597.00 \$ 2,151,796.00

Representative Torr motioned to accept the Subcommittee report as amended, making RRH Nursing total \$2,151,796.00. The motion was seconded by Representative Flynn. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

5150 - Facilities & Services (pg. 30 & 31)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.01 Change to "Director"	\$ 19,385.00	\$ 19,385.00
.02 Change to "Foreman"	109,677.00	15,400.00
.03 Change to "Maintenance Crew"	13,364.00	90,200.00
.07 Overtime	0.00	1.00
.08 Longevity	575.00	450.00
.09 Accrued Benefit Expense	5,375.00	3,810.00
.10 Social Security	8,612.00	9,875.00
.11 Dental Insurance	585.00	525.00
.13 Retirement	1,771.00	1,420.00
.14 Workman's Comp.	9,001.00	8,215.00
.16 Unemployment Ins.	490.00	630.00
.29 Purchased Service	60,250.00	32,750.00

Representative Torr reported that this item, Purchased Services, was very confusing.

.30 New Line Citizens Energy	0.00	55,000.00
.36 Chlorination Treatment	8,500.00	4,500.00
.39 Supplies & Exp.	21,500.00	15,000.00
.60 Electricity	133,140.00	95,000.00
.63 Fuel	105,000.00	80,000.00
.72 Gas, Oil, Grease	2,000.00	1,200.00
.76 Seed, Fertilizer, Salt, Sand	1,500.00	500.00
.79 Facilities Capital Improvement	48,450.00	10,500.00
.80 Building Repair	37,220.00	17,000.00

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
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.81 Equipment Repair/ Maintenance	15,100.00	10,000.00
.97 New Equipment	3,000.00	500.00
.98 New Equipment Chlorination Plant	14,560.00	0.00

Representative Torr moved to delete line .98, seconded by Representative Keans and passed on a voice vote.

Line Deleted	14,560.00	0.00
Total Unchanged		
Line Items	<u>18,000.00</u>	<u>18,000.00</u>

Line Items .08 through .16 revised by Commissioners and accepted by Subcommittee.

TOTALS:	\$ 637,055.00	\$ 489,861.00
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Representative Torr motioned to accept the Subcommittee report as amended, making RRH Facilities and Services total \$489,861.00. The motion was seconded by Representative Flynn. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Torr, and Wall.

NAYS: None.

5160 - Laundry & Sewing (pg. 31)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
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.07 Overtime	\$ 0.00	\$ 1.00
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	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
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.08 Longevity	2,250.00	975.00
.09 Accrued Benefit Expense	5,653.00	1,340.00
.10 Social Security	9,125.00	4,140.00
.11 Dental Insurance	900.00	260.00
.13 Retirement	1,876.00	640.00
.14 Workman's Comp.	9,761.00	3,425.00
.16 Unemployment Ins.	788.00	315.00
.29 Contracted Services (Linen)	140,000.00	108,000.00
.39 Supplies & Exp.	1,500.00	300.00
.50 Purchases, Linen	15,145.00	10,000.00
.97 New Equipment	2,000.00	500.00
Total Unchanged		
Line Items	<u>52,726.00</u>	<u>52,726.00</u>

Line Items .08 through .16 revised by Commissioners and accepted by Subcommittee.

TOTALS: \$ 241,724.00 \$ 182,622.00

Representative Torr motioned to accept the Subcommittee report as amended, making RRH Laundry & Sewing total \$182,622.00. The motion was seconded by Representative Wall. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn,
 Jones, Keans, Kincaid, Laurion, Martling,
 Pelley, Torr, and Wall.

NAYS: None.

5170 - Housekeeping (pg. 32)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.02 Foreman	\$ 13,312.00	\$ 15,400.00
.03 Housekpg. Crew	150,761.00	141,110.00
.07 Overtime	0.00	1.00
.08 Longevity	1,500.00	1,625.00
.09 Accrued Benefit Expense	8,186.00	4,430.00
.10 Social Security	13,141.00	13,910.00
.11 Dental Insurance	1,385.00	1,300.00
.13 Retirement	2,702.00	2,175.00
.14 Workman's Comp.	14,056.00	11,560.00
.16 Unemployment Ins.	1,190.00	1,050.00
.39 Supplies & Exp.	29,075.00	25,000.00
.81 Equipment Repair/ Maintenance	500.00	300.00
.97 New Equipment	3,500.00	800.00
Total Unchanged		
Line Items	<u>0.00</u>	<u>0.00</u>

Line Items .08 through .16 revised by Commissioners and accepted by Subcommittee.

TOTALS: \$ 239,308.00 \$ 218,661.00

Representative Torr motioned to accept the Subcommittee report as amended, making RRH Housekeeping total \$218,661.00. The motion was seconded by Representative Flynn. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Torr, and Wall.

NAYS: None.

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.09 Accrued Benefit Expense	\$ 295.00	\$ 290.00
.10 Social Security	1,165.00	1,150.00
.11 Dental Insurance	105.00	60.00
.13 Retirement	240.00	130.00
.14 Workman's Comp.	782.00	995.00
.16 Unemployment Ins.	70.00	55.00
.29 Purchased Service	4,500.00	0.00
.37 Subscriptions/ Publications	2,000.00	850.00
.67 Cont. Education	4,500.00	3,500.00
.68 Tuition Assist.	2,500.00	2,000.00
.69 Tuition Assist. (Mgmt.)	1,800.00	1,500.00
.70 CNA Cont. Education Program	1,650.00	1,000.00
.97 New Equipment	800.00	300.00
Total Unchanged		
Line Items	<u>17,000.00</u>	<u>17,000.00</u>

Line Items .09 through .16 revised by Commissioners and accepted by Subcommittee.

TOTALS: \$ 37,407.00 \$ 28,830.00

Representative Torr motioned to accept the Subcommittee report making RRH Staff Education total \$28,830.00. The motion was seconded by Representative Jones. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Torr, and Wall.

NAYS: None.

5191 - Physical Therapy (pg. 34)

	<u>Commissioners'</u>	<u>Subcommittee's</u>
	<u>Recommendation</u>	<u>Recommendation</u>
.01 Director	\$ 15,370.00	\$ 29,000.00
.02 Assist Therapist	14,500.00	15,370.00
.03 Physical Therapy		
Aides	40,144.00	25,043.00
.04 Consultant	26,000.00	0.00
.07 Overtime	0.00	1.00
.08 Longevity	400.00	650.00
.09 Accrued Benefit		
Expense	1,887.00	155.00
.10 Social Security	3,053.00	3,360.00
.11 Dental Insurance	272.00	290.00
.13 Retirement	628.00	555.00
.14 Workman's Comp.	3,266.00	2,710.00
.16 Unemployment Ins.	350.00	230.00
.39 Supplies & Exp.	6,255.00	6,000.00
.81 Equipment Repair/ Maintenance	3,674.00	2,500.00
Total Unchanged		
Line Items	<u>1,000.00</u>	<u>1,000.00</u>

Line Items .07 through .16 revised by
Commissioners and accepted by Subcommittee.

TOTALS: \$ 116,799.00 \$ 86,664.00

Representative Torr motioned to accept the Subcommittee report making RRH Physical Therapy total \$86,664.00. The motion was seconded by Representative Kincaid. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn,
Jones, Keans, Kincaid, Laurion, Martling,
Pelley, Torr, and Wall.

NAYS: None.

5192 - Activities & Volunteer (pg. 35 & 36)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.04 Activities Aide	\$ 36,617.00	\$ 31,583.00
.08 Longevity	300.00	225.00
.09 Accrued Benefit		
Expense	3,042.00	1,650.00
.10 Social Security	4,944.00	3,095.00
.11 Dental Insurance	465.00	180.00
.13 Retirement	1,016.00	480.00
.14 Workman's Comp.	5,288.00	2,650.00
.16 Unemployment Ins.	385.00	150.00
.39 Supplies & Exp.	7,801.00	3,500.00
Total Unchanged		
Line Items	<u>20,420.00</u>	<u>20,420.00</u>

Line Items .08 through .16 revised by
Commissioners and accepted by Subcommittee.

TOTALS: \$ 80,278.00 \$ 63,933.00

Representative Torr motioned to accept the Subcommittee report making RRH Activities & Volunteer total \$63,933.00. The motion was seconded by Representative Laurion. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn,
Jones, Keans, Kincaid, Laurion, Martling,
Pelley, Torr, and Wall.

NAYS: None.

5195 - Social Services (pg. 36)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.08 Longevity	\$ 500.00	\$ 675.00
.09 Accrued Benefit Expense	1,828.00	2,240.00
.10 Social Security	3,330.00	3,340.00
.11 Dental Insurance	200.00	225.00
.13 Retirement	685.00	520.00
.14 Workman's Comp.	3,561.00	3,650.00
.16 Unemployment Ins.	210.00	170.00
.39 Supplies & Exp.	1,810.00	800.00
.97 New Equipment	0.00	700.00
Total Unchanged		
Line Items	<u>53,240.00</u>	<u>53,240.00</u>

Line Items .08 through .16 revised by Commissioners and accepted by Subcommittee.

TOTALS: \$ 65,364.00 \$ 65,560.00

Representative Torr motioned to accept the Subcommittee report making RRH Social Services total \$65,560.00. The motion was seconded by Representative Flynn. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Torr, and Wall.

NAYS: None.

9500 - General Insurances (pg. 37)

The Subcommittee made no changes and recommended the same figures as proposed by the Commissioners, namely \$374,187.00.

Representative Torr motioned to accept the Subcommittee report making RRH General Insurances \$374,187.00, seconded by Representative Chamberlin. A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Torr, and Wall.

NAYS: None.

Representative Torr motioned to accept the total amended Subcommittee report for Riverside Rest Home expenditures recommendation for \$4,761,102.00; the motion was seconded by Representative Laurion. A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Torr, and Wall.

NAYS: None.

Chairman Bates expressed his undying gratitude and appreciation and thanks to Representative Torr and her Subcommittee for the magnificent job they did with their recommendations for the budget for Riverside Rest Home. It was a tough, time-consuming assignment. The entire Executive Committee affirmed the Chairman's sentiments by giving a standing ovation. Chairman Bates also expressed thanks and appreciation for Representative Robinson's and Representative Dingle's Subcommittee for jobs well done.

The Executive Committee recessed at 4:40 p.m. February 20, 1987 and reconvened at 9:00 a.m. February 21, 1987.

Chairman Bates asked the Clerk to call the roll.

Present: Bates, Callaghan, Chamberlin, E. Flynn,
Jones, Keans, Kincaid, Laurion,
Martling, Pelley, Swope, A. Torr, and
Wall (13 of 15).

Representative Pelley presented the report of the
Subcommittee on the Human Services Department. The
following changes were recommended:

4190 - Human Services Dept. (pg. 16)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.08 Longevity	\$ 350.00	\$ 300.00
.09 Accrued Benefit Expense	2,466.00	2,730.00
.10 Social Security	4,584.00	4,410.00
.11 Dental Insurance	345.00	240.00
.13 Retirement	776.00	755.00
.14 Workman's Comp.	330.00	315.00
.16 Unemployment Ins.	231.00	130.00
.54 Old Age Assist.	85,000.00	75,000.00
.55 Aid to Permanently & Totally Disabled	390,000.00	375,000.00
.56 Intermediate Nursing Care	1,500,000.00	1,450,000.00
.58 Board & Care of Children	1,100,000.00	750,000.00
.68 Telephone	3,800.00	1,400.00
Total Unchanged Line Items	<u>111,651.00</u>	<u>111,651.00</u>

Line Items .08 through .16 revised by
Commissioners and accepted by Subcommittee.

TOTALS: \$ 3,199,533.00 \$ 2,771,931.00

Representative Pelley motioned to accept the Subcommittee report as amended, making Human Services Department total \$2,771,931.00. The motion was seconded by Representative Flynn. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Torr, and Wall.

NAYS: None.

The Chairman thanked Representative Pelley and her Subcommittee members for their fine work.

Representative Keans presented the report of the Subcommittee on Criminal Justice. The following changes were recommended:

4110 - County Attorney (pg. (9 & 10)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.02 Assistant Attorneys	\$ 61,900.00	\$ 87,400.00
.08 Longevity	325.00	275.00
.09 Accrued Benefit Expense	5,665.00	3,730.00
.10 Social Security	10,532.00	11,600.00
.11 Dental Insurance	660.00	515.00
.13 Retirement	600.00	645.00
.14 Workman's Comp.	680.00	725.00
.16 Unemployment Ins.	277.00	260.00
.22 Prosecution Costs	9,000.00	8,000.00
.29 Contracted Serv.	3,680.00	3,000.00
.37 Dues/Licenses/ Subscriptions	1,800.00	1,500.00
.38 Postage	3,000.00	2,700.00

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.68 Telephone	5,500.00	5,000.00
.70 Travel	2,750.00	5,500.00
.97 New Equipment	3,750.00	5,500.00
Total Unchanged		
Line Items	<u>132,411.00</u>	<u>132,411.00</u>

Line Items .08 through .16 revised by
Commissioners and accepted by Subcommittee.

TOTALS: \$ 242,530.00 \$ 268,761.00

Representative Keans motioned to accept the Subcommittee report as amended, making the County Attorney's total \$268,761.00. The motion was seconded by Representative Laurion. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn,
 Jones, Keans, Kincaid, Laurion, Martling,
 Pelley, Torr, and Wall.

NAYS: None.

A motion was made by Representative Keans and seconded by Representative Jones to increase the County Attorney's Grants under Estimate of Revenues line item 9079 (pg. 39) by \$33,600.00, making the total line item \$78,425.00 and changing the Sources of Revenue (pg. 39) total to \$5,851,925.00. A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn,
 Jones, Keans, Kincaid, Laurion, Martling,
 Pelley, Torr, and Wall.

NAYS: None.

Commissioners' Subcommittee's
Recommendation Recommendation

.03 Deputies	\$ 76,633.00	\$ 76,633.00
Motion by Representative Keans to amend line .03 to \$76,633.00; motion seconded by Representative Jones and accepted on a voice vote.		
.07 Overtime	6,300.00	6,000.00
.08 Longevity	875.00	675.00
.09 Accrued Benefit Expense	4,307.00	3,570.00
.10 Social Security	3,443.00	3,900.00
.11 Dental Insurance	545.00	425.00
.13 Retirement	6,036.00	7,940.00
.14 Workman's Comp.	24,210.00	16,075.00
.16 Unemployment Ins.	324.00	505.00
.28 Computer Consult.	1,500.00	750.00
.29 Contracted Serv.	1,020.00	400.00
.35 Photo Copy Rental	50.00	0.00
.36 Office Supplies	1,700.00	1,200.00
.37 Dues/Licenses/ Subscriptions	430.00	340.00
.38 Postage	1,700.00	1,500.00
.39 Other Supplies- Photos & Film	150.00	100.00
.45 Special Deputies	18,000.00	15,000.00
.70 Travel/In-State	550.00	300.00
.81 Equipment Repair/ Maintenance	170.00	100.00
.97 New Equipment	5,875.00	1,200.00
Total Unchanged Line Items	112,371.00	112,371.00

Line Items .08 through .16 revised by Commissioners and accepted by Subcommittee.

TOTALS:	\$ 266,189.00	\$ 248,984.00
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Representative Keans motioned to accept the Subcommittee report as amended making the Sheriff's total \$248,984.00. The motion was seconded by Representative Laurion. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

4141 - Dispatch (pg. 12)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.09 Accrued Benefit Expense	\$ 3,119.00	\$ 1,675.00
.10 Social Security	2,942.00	2,965.00
.11 Dental Insurance	345.00	310.00
.13 Retirement	3,183.00	3,460.00
.14 Workman's Comp.	325.00	315.00
.16 Unemployment Ins.	277.00	225.00
.36 Office Supplies	1,000.00	800.00
.60 Electricity	0.00	275.00
.81 Equipment Repair/Maintenance	2,500.00	1,300.00
Total Unchanged		
Line Items	<u>87,541.00</u>	<u>87,541.00</u>
Line Items .08 through .16 revised by Commissioners and accepted by Subcommittee.		
TOTALS:	\$ 101,232.00	\$ 100,066.00

Representative Keans motioned to accept the Subcommittee report making the Dispatch's total

\$100,066.00. The motion was seconded by Representative Laurion. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

Motion by Representative Laurion and seconded by Representative Keans to add a new Capital Expenditures line item under 9902.01 (pg. 8) called Sheriff/Dispatch Roof Repair in the amount of \$5,320 and to increase the total for Capital Expenditures to \$58,641.00. A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

4150 - Medical Examiner (page 10)

The Subcommittee accepted the Commissioners recommendation of \$10,000.00 for this line item. Motion by Representative Keans and seconded by Representative Jones to approve the Subcommittee's report making the Medical Examiner's total \$10,000.00. A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

6100 - Department of Corrections (pg. 14 & 15)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.04 Correctional Staff	\$ 482,403.00	\$ 466,939.00
.06 Officer Train.	0.00	8,664.00

Motion by Representative Laurion and seconded by Representative Kincaid to add line .06 Officer Training for \$8,664; to delete line .17 Education/Training for \$10,764; to add line .37 Dues for \$2,100. This motion passed on a voice vote.

.07 Overtime	0.00	1.00
.08 Longevity	2,600.00	2,350.00
.09 Accrued Benefit Expense	21,892.00	15,570.00
.10 Social Security	40,696.00	40,400.00
.11 Dental Insurance	2,665.00	2,175.00
.13 Retirement	6,840.00	6,800.00
.14 Workman's Comp.	82,662.00	80,780.00
.16 Unemployment Ins.	1,571.00	1,260.00
.17 Education/Conferences/Training	10,764.00	0.00
.29 Contracted Serv.	29,700.00	29,200.00
.36 Office Supplies	1,300.00	1,000.00
.37 Dues/Licenses/Subscriptions	0.00	2,100.00
.39 Supplies & Exp.	15,000.00	14,000.00
.50 Meals	111,033.00	111,000.00

Motion by Representative Laurion to amend the Subcommittee report by making line item .50 \$111,000. This motion passed on a voice vote.

.60 Electricity	6,000.00	3,500.00
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	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.68 Telephone	3,800.00	2,200.00
.78 Linen, Bedding	2,350.00	2,000.00
.80 Building Repairs	1,000.00	2,000.00
.97 New Equipment	2,266.00	1,226.00
Total Unchanged		
Line Items	<u>180,471.00</u>	<u>180,471.00</u>

Line Items .08 through .16 revised by
Commissioners and accepted by Subcommittee.

TOTALS: \$ 1,005,013.00 \$ 973,636.00

Representative Keans motioned to accept the Subcommittee report as amended, making the Department of Corrections' total \$973,636.00. The motion was seconded by Representative Callaghan. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn,
 Jones, Keans, Kincaid, Laurion, Martling,
 Pelley, Swope, Torr, and Wall.

NAYS: None.

The Chairman thanked Representative Keans and the members of her Subcommittee for their hard work. He also thanked Representative Keans for doing double duty by also serving on the Riverside Rest Home Subcommittee.

Representative Callaghan presented the report of the General Government Subcommittee. The following changes were recommended:

4100 - Administration (pg. 4 & 5)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.08 Longevity	\$ 225.00	\$ 250.00
.09 Accrued Benefit Expense	3,399.00	3,400.00
.10 Social Security	7,607.00	7,350.00
.11 Dental Insurance	765.00	665.00
.13 Retirement	1,288.00	1,235.00
.14 Workman's Comp.	1,494.00	1,410.00
.16 Unemployment Ins.	336.00	220.00
.29 Contracted Serv.	3,200.00	2,000.00
.36 Office Supplies	5,000.00	4,500.00
.67 Advertising	1,500.00	1,400.00
.70 Travel	5,400.00	3,000.00
Total Unchanged		
Line Items	<u>132,544.00</u>	<u>132,544.00</u>

Line Items .08 through .16 revised by Commissioners and accepted by Subcommittee.

TOTALS: \$ 162,758.00 \$ 157,974.00

Motion by Representative Flynn, seconded by Representative Swope to increase the Travel line item .70 to \$5,400.00 . This motion was defeated by a show of hands, 8 nays to 5 yeas.

Motion by Representative Callaghan, seconded by Representative Laurion, to accept the Subcommittee report making Administration's total \$157,974.00. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Keans, Kincaid, Laurion, Martling, Pelley, Torr, and Wall.

NAYS: Flynn, Jones, and Swope.

4120 - Register of Deeds (pg. 6)

	<u>Commissioners'</u>	<u>Subcommittee's</u>
	<u>Recommendation</u>	<u>Recommendation</u>
.09 Accrued Benefit Expense	\$ 3,409.00	\$ 610.00
.10 Social Security	7,915.00	7,320.00
.11 Dental Insurance	665.00	415.00
.13 Retirement	1,073.00	1,100.00
.14 Workman's Comp.	498.00	320.00
.16 Unemployment Ins.	370.00	320.00
.97 New Equipment	6,683.00	5,000.00
Total Unchanged		
Line Items	<u>195,914.00</u>	<u>195,914.00</u>

Line Items .08 through .16 revised by
Commissioners and accepted by Subcommittee.

TOTALS: \$ 216,527.00 \$ 210,999.00

Representative Callaghan motioned to accept the Subcommittee report making the Registry of Deeds' total \$210,999.00. The motion was seconded by Representative Laurion. A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn,
Jones, Keans, Kincaid, Laurion, Martling,
Pelley, Swope, Torr, and Wall.

NAYS: None.

4160 - J&A Maintenance (pg. 7)

	<u>Commissioners' Recommendation</u>	<u>Subcommittee's Recommendation</u>
.08 Longevity	\$ 925.00	\$ 425.00
.09 Accrued Benefit Expense	3,143.00	3,200.00
.10 Social Security	5,909.00	5,620.00
.11 Dental Insurance	425.00	390.00
.13 Retirement	1,000.00	1,040.00
.14 Workman's Comp.	4,958.00	4,720.00
.16 Unemployment Ins.	250.00	220.00
.29 Contracted Serv.	8,900.00	9,875.00

A motion by Representative Callaghan and seconded by Representative Laurion to increase line .29 by \$975, making it \$9,875 was passed on a voice vote.

.39 Other Supplies	13,200.00	13,000.00
Total Unchanged		
Line Items	<u>165,775.00</u>	<u>165,775.00</u>

Line Items .08 through .16 revised by Commissioners and accepted by Subcommittee.

TOTALS:	\$ 204,485.00	\$ 204,265.00
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A motion by Representative Callaghan, seconded by Representative Laurion to accept the Subcommittee report as amended making J&A Maintenance \$204,265.00 A roll call showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

Other Accounts (pg. 7).

9370 - County Convention. Representative Callaghan motioned to approve the amount of \$5,000.00. Seconded by Representative Laurion. A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

9900 - Contingency. Representative Swope motioned to amend the Subcommittee report and provide a \$25,000.00 Contingency amount. The motion was seconded by Representative Flynn.

Representative Jones motioned to amend the motion by making the amount \$5,000.00; motion seconded by Representative Callaghan. The amendment on the original motion passed on a show of hands: 9 yeas and 4 nays.

The motion as amended making Contingency \$5,0000.00 was put to a roll call vote and passed. The results of the roll call were as follows:

YEAS: Bates, Callaghan, Chamberlin, Jones, Keans, Kincaid, Laurion, Pelley, Torr, and Wall.

NAYS: Flynn, Martling, and Swope.

9100 - Debt Accounts (pg. 8).

9100.01 - Interest on Temporary Loan. Moved by Representative Callaghan and seconded by Representative Martling to accept the figure of \$196,875.00

for this account. A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

9100.02 - Interest on Bonded Debt. Moved by Representative Callaghan and seconded by Representative Martling to accept the figure of \$310,408.00. A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

9100.03 - Principle on Bonded Debt. Moved by Representative Callaghan and seconded by Representative Martling to accept the figure of \$650,000.00 for this account. A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

9200 - General Insurance (pg. 24). The Subcommittee accepted the Commissioners' recommendation, with the exception of Risk Management Contingency for \$10,000.00, which was deleted.

Motion by Representative Laurion and seconded by Representative Callaghan to accept the Subcommittee

report making General Insurance \$174,084.00. A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

8360 - Resource Agencies (pg. 18 & 19).

8360.01 - Strafford County Extension Service. Motion by Representative Callaghan and seconded by Representative Laurion to adopt the Subcommittee report which recommended a 20.76% reduction from the 1986 appropriated amount, making the total \$101,388.00. Representative Kincaid moved to amend the motion, seconded by Representative Wall by restoring the amount to the 1986 level of \$127,950.00. A roll call was requested and the amendment passed, 8 yeas and 5 nays, as follows:

YEAS: Bates, Chamberlin, Keans, Kincaid, Laurion, Pelley, Torr, and Wall (8).

NAYS: Callaghan, Flynn, Jones, Martling, and Swope (5).

A roll call on the motion as amended resulted as follows:

YEAS: Bates, Chamberlin, Keans, Kincaid, Laurion, Pelley, Torr, and Wall (8).

NAYS: Callaghan, Flynn, Jones, Martling, and Swope (5).

The motion passed.

8360.02 - Strafford County Soil Conservation District. Motion by Representative Callaghan and seconded by Representative Laurion to adopt the Subcommittee report which recommended a 20.76% reduction from the 1986 appropriated amount, making the total \$12,679.00.

A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

8360.03 - Strafford County Regional Planning Commission. The Subcommittee recommended \$8,000.00. Motion by Representative Torr, seconded by Representative Flynn to increase the amount to \$10,000.00. The motion passed on a voice vote. A roll call was taken on the Subcommittee report as amended. Results were as follows:

YEAS: Bates, Flynn, Jones, Keans, Kincaid, Pelley, Torr, and Wall.

NAYS: Callaghan, Chamberlin, Laurion, Martling, and Swope.

The motion passed 8 to 5.

County-Wide Programs (pg. 19)

Drug Task Force. Motion by Representative Callaghan, seconded by Representative Laurion to accept the Subcommittee recommendation of \$20,000.00 for the Drug Task Force. Motion by Representative Chamberlin and seconded by Representative Keans to reduce the amount for the Drug Task Force to \$0. A

vote by show of hands resulted in defeating the amendment, 10 to 3.

A roll call on the original motion to adopt the Subcommittee's recommendation resulted as follows:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: Keans.

Correctional Industries. Motion by Representative Callaghan and seconded by Representative Laurion to accept the Subcommittee recommendation of \$24,000.00. A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

Motion by Representative Jones and seconded by Representative Callaghan to approved the recommended total for expenditures of \$11,757,351.00. A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

Motion by Representative Keans and seconded by Representative Flynn to approve the total revenue figure of \$5,851,925.00. A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

Motion by Representative Martling and seconded by Representative Flynn to apply the phased out Capital Carryover Account in the amount of \$105,000.00 to Surplus so the result when added to the General Surplus of \$95,000 makes a total of \$200,000.00. A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

Motion by Representative Keans and seconded by Representative Laurion to apply the \$200,000.00 Surplus against the amount to be raised by taxes. A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

Motion by Representative Flynn and seconded by Representative Torr to recommend the figure of \$5,705,426.00 to be raised by taxes. A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, Flynn, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Swope, Torr, and Wall.

NAYS: None.

The Chairman thanked Representative Callaghan and his subcommittee for their hard work.

The Chairman expressed his appreciation and thanks to the Commissioners and Administrative Aide and members of the Executive Committee for all their efforts the past two days of this session. Representative Chamberlin expressed appreciation on behalf of the Executive Committee to Chairman Bates for the excellent job that he did in conducting the long meeting.

With no further business, the meeting adjourned at 3:25 p.m.

Respectfully submitted,
W. Kent Martling, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION
MINUTES OF MEETING OF MARCH 14, 1987

The meeting of the Strafford County Delegation was called to order by Chairman Timothy Bates at 9:10 a.m. in Superior Courtroom II of the Justice and Administration Building and opened with a moment of meditation and the pledge to the flag.

The Clerk read the Notice of the Meeting, followed by a roll call, which showed the following members present:

Present: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Swope, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss,

Frew, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr, and Wilson (32 of 37).

The Chairman stated that because of the public interest and the courtesy to the large number in attendance, that the Human Service Grants and Resource Agencies' proposed budgets (page 13) would be placed at the beginning of the day's agenda.

Representative Dingle, Chairman of the Subcommittee for Human Service Grants, spoke briefly about the activities and said that they provided a much-needed service to the County. He said the he would propose that each activity be cut ten percent (10%) from last year's allocated budget amount (1986), rather than the 20.6% cut that had previously been recommended and passed by the Executive Committee.

Representative Callaghan, Chairman of the Subcommittee for the Resource Agencies said that he concurred with Representative Dingle's remarks and also with his proposal and that he would propose that the Extension Service and the Soil Conservation District be treated in the same manner, namely to be funded at ten percent (10%) below last year's (1986) budget.

Chairman Bates then set forth the figures that would apply to each agency and activity, should the proposal be adopted.

8360 - Resource Agencies

.01 Extension Service	\$ 115,155.00
.02 Soil Conservation District	14,400.00
.03 Regional Planning Commission	<u>10,000.00</u>
TOTAL:	\$ 139,555.00

(Regional Planning was not funded in 1986--their request was cut more than 10%)

9350 - Human Service Grants

.01 Guidance Center, Inc.	\$	0.00
.02 Community Action, Inc.		36,000.00
.03 Homemakers/Homehealth Aides		144,589.00
.04 Pre-Natal & Family Planning Clinic		39,627.00
.05 Southeastern New Hampshire Services		13,950.00
.06 Meals on Wheels	1.00	
.07 Great Bay Training Center		5,400.00
.08 Child Care Association		23,625.00
.09 Seacoast Task Force on Family Violence (d/b/a A Safe Place)		18,000.00
.10 Women's Resource Center		<u>8,428.00</u>
TOTAL:	\$	289,620.00

Representative Dingle moved, seconded by Representative Callaghan, that the proposed budget for Account No. 8360.01 Extension Service be established at \$115,155. Representative Appleby moved, seconded by Representative Jean, to amend the motion by making the amount \$127,950. After discussion, the amendment was defeated by a voice vote.

A roll call on the main motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Swope, A. Torr, Wall, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, and Wilson (28).

NAYS: Appleby, Frew, Spear, and R. Torr (4).

Representative Dingle moved, seconded by Representative Callaghan, that the proposed budget for Account No. 8360.02 Soil Conservation District, be established at \$14,400.00.

A roll call on the main motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Swope, A. Torr, Wall, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Frew, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear and Wilson (30).

NAYS: Appleby and R. Torr (2).

Representative Dingle moved, seconded by Representative Callaghan, that the proposed budget for Account No. 8360.03 Regional Planning Commission be established at \$10,000.00.

A roll call on the motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Swope, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr, and Wilson (31).

NAYS: Frew (1).

Representative Dingle moved, seconded by Representative Callaghan, that Account No. 9350.01

Guidance Center, Inc. be established at \$.00. This motion passed on a voice vote.

Representative Dingle moved, seconded by Representative Callaghan, that Account No. 9350.02 Community Action, Inc., be established at \$36,000.00. Representative Lussier withdrew his motion to amend. The motion passed on a voice vote.

Representative Dingle moved, seconded by Representative Callaghan that Account No. 9350.03 Homemakers/Homehealth Aides, be established at \$144,589.00. Representative Appleby moved, seconded by Representative Jean, to amend the motion to make the figure \$160,654.00. The amendment was defeated on voice vote.

Representative Jean moved, seconded by Representative Appleby, to amend the motion to make the figure \$150,000.00. The amendment was defeated by voice vote. The main motion passed on a voice vote.

Representative Dingle moved, seconded by Representative Callaghan, that Account 9350.04 No. Pre-Natal & Family Planning Clinic be established at \$39,627.00. The motion passed on a voice vote.

Representative Dingle moved, seconded by Representative Callaghan, that Account No. 9350.05 Southeastern New Hampshire Services, Inc. be established at \$13,950.00. The motion passed on a voice vote.

Representative Dingle moved, seconded by Representative Callaghan, to keep Account No. 9350.06 Meals on Wheels active by making it \$1.00. The motion passed on a voice vote.

Representative Dingle moved, seconded by Representative Callaghan, that Account No. 9350.07 Great Bay Training Center be established at \$5,400.00. The motion passed on a voice vote.

Representative Dingle moved, seconded by Representative Callaghan, that Account No. 9350.08 Child Care Association be established at \$23,625.00. The motion passed on a voice vote.

Representative Dingle moved, seconded by Representative Callaghan, that Account No. 9350.09 Seacoast Task Force on Family Violence (d/b/a A Safe Place) be established at \$18,000.00. The motion passed on a voice vote.

Representative Dingle moved, seconded by Representative Callaghan, that Account No. 9350.10 Women's Resource Center be established at \$8,428.00. The motion passed on a voice vote.

Representative Dingle moved, seconded by Representative Callaghan, that the total for Account No. 9350 Human Service Grants - Strafford County be established at \$289,620.00.

A roll call on the main motion showed the following:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Swope, A. Torr, Wall, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Frew, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr and Wilson (31).

NAYS: Appleby (1).

The Chairman announced that Representative Dionne was appointed to the Board of Supervisors of the Strafford County Conservation District and that Representative Spear was reappointed to the Strafford County Cooperative Extension Council.

Representative Callaghan moved, seconded by Representative Laurion, that the minutes of the January 29, 1987 meeting of the County Delegation be approved as written. The motion passed on a voice vote.

The Chairman pointed out that two items in the Executive Committee's Recommended Budget required correction. Page 9, line item 4140.81, Sheriff - Equipment Repair/Maintenance should be \$1,200.00, instead of \$100.00. This changed the total of Account No. 4140 Sheriff from \$248,984.00 to \$250,084.00. On page 10, line item 4141.81 Dispatch - Equipment Repair/Maintenance should be \$1,300.00, instead of \$2,500.00. This changed the total of Account No. 4141 Dispatch from \$100,066.00 to \$98,866.00.

The result of these changes required that the totals Justice & Administration on page 2 be changed from \$6,996,249.00 to \$6,996,149.00 and Total Expenditures on page 3 be changed from \$11,757,351.00 to \$11,757,251.00.

Representative Callaghan moved, seconded by Representative Keans, that Account No. 9900.04 Alms House Rehabilitation/Demolition be established at \$200,000.00. Discussion followed. Chairman Bates spoke to the motion and said that time and materials were given by Southeastern New Hampshire Services. It was reported by the Commissioners that a bid was received from J.L. Carter Sprinkler Co., Inc. for \$2,925.00 to extend the dry sprinkler system into the laundry area. Dover Fire Chief David Bibber stated

that the \$3,000.00 price for the sprinkler system is really a gift and he strongly urged having it put in.

Chairman Bates said that cost for installation of the sprinkler system for \$2,925.00 would be charged against the \$200,000.00 in the 9900.04 Alms House account. A roll call on the main motion for \$200,000.00 for Account No. 99000.04 was taken. The result was as follows:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Frew, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr, and Wilson (30).

NAYS: None.

Representative Parks moved, seconded by Representative Wilson, that the donation of time and materials be accepted from Southeastern New Hampshire Services, Inc. The motion passed on a voice vote.

Representative Laurion moved, seconded by Representative Frew, to accept the bid of J.L. Carter Sprinkler Co., Inc. in the amount of \$2,925.00. The motion passed on a voice vote.

Chairman Bates appointed a Committee on the Alms House. Chairman Bates will act as Chairman of the Committee, along with Representatives Keans and Callaghan.

Representative E. Flynn moved, seconded by Representative Wilson, to adopt the Estimate of Revenues shown on Page 27, totalling \$5,851,925.00.

A roll call on the vote showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Frew, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr, and Wilson (30).

NAYS: None.

Representative Laurion moved, seconded by Representative Callaghan, to adopt Account No. 9100 Debt Accounts on page 7, totalling \$1,157,283.00. A roll call on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Jones, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Frew, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr, and Wilson (30).

NAYS: None.

The Chairman appointed Representatives Parks and Frechette as a Committee to look into the nature of the Accrued Benefits Accounts and report back to the Executive Committee at the next quarterly meeting.

Representative Callaghan moved, seconded by Representative Laurion, that Account No. 4100 Administration be established at \$157,974.00. A roll call on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Frew, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr, and Wilson (29).

NAYS: None.

Commissioner Maglaras informed that Delegation of a possible \$8,800.00 judgement that might be assumed against the County; reference Account No. 4100.20 (Legal).

Representative Callaghan moved, seconded by Representative Laurion, that Account No. 4120 Registry of Deeds be established at \$210,999.00. A roll call on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Frew, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr, and Wilson (29).

NAYS: None.

Representative Callaghan moved, seconded by Representative Laurion, that Account No. 4160 J&A Maintenance be established at \$204,265.00. A roll call on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss,

Frew, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr, and Wilson (29).

NAYS: None.

Representative Callaghan moved, seconded by Representative Laurion, that Account No. 9370 County Convention be established at \$5,000.00. A roll call on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Frew, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr, and Wilson (29).

NAYS: None.

Representative Callaghan moved, seconded by Representative Laurion, that Account No. 9900 Contingency be established at \$5,000.00. Commissioner Maglaras gave a report on the negotiated contract with the Union for salaries for County employees. He distributed a report showing a total salary package of \$488,998.00. He suggested that the Contingency line item be increased by that amount. The Chairman felt that since this was the first time he had seen the report, that the Subcommittee should review it and make recommendations to the Executive Committee and then hold a Public Hearing.

Representative E. Flynn moved, seconded by Representative Jean, to amend the motion by increasing the Contingency line item from \$5,000.00 to \$493,998.00. The amendment was defeated by a voice

vote. A roll call vote was then taken on the main motion which showed the following result:

YEAS: Bates, Callaghan, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Casey, Dingle, Dionne, Foss, Frew, Kinney, Koromilas, Parks, Spear, R. Torr, and Wilson (23).

NAYS: E. Flynn, Bernard, A. Flynn, Jean, Lussier, and McMannus (6).

Representative Callaghan moved, seconded by Representative Laurion, that Account No. 8360.04 Drug Task Force be established at \$20,000.00. A roll call vote on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Frew, Kinney, Lussier, Parks, Spear, R. Torr, and Wilson (25).

NAYS: Keans, Jean, Koromilas, McMannus (4).

Representative Callaghan moved, seconded by Representative Laurion, that Account No. 8360. 05 Correctional Industries be established at \$24,000.00. A roll call on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Frew, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr, and Wilson (29).

NAYS: None.

Representative Parks moved, seconded by Representative Wilson, to establish a new account under Sources of Revenue, namely Account No. 9087 Drug Task Force Reimbursement. The motion passed on a voice vote.

Representative Callaghan moved, seconded by Representative E. Flynn, that Account No. 9902 Capital Expenditures - Justice and Administration be established at \$58,641.00. A roll call on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Frew, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr, and Wilson (29).

NAYS: None.

Representative A. Torr moved, seconded by Representative Wall, that Account No. 9902 Capital Expenditures - Riverside Rest Home be established at \$26,400.00.

Representative A. Torr asked that Commissioner Maglaras report on the lagoon "chopper." Commissioner Maglaras reported that he had a quote to replace it for \$8,560.00. To rebuild it (the chopper is now eight years old), would cost \$5,678.00.

In addition, the air diffusion system in the lagoon requires cleaning and replacing of some of the pipes, the estimated cost being \$3,000.00.

Representative Koromilas moved, seconded by Representative Dionne, that \$8,560.00 for the Lagoon Communtor ("chopper") and \$3,000.00 to clean and replace pipes in the lagoon air diffusion system be added to the Capital Expenditures for RRH, increasing the amount from \$26,400.00 to \$37,960.00. The motion was passed on a voice vote.

A roll call vote was then taken on the motion as amended, making Account No. 9902 Capital Expenditures - Riverside Rest Home \$37,960.00. The result of the roll call vote was as follows:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Frew, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr, and Wilson (29).

NAYS: None.

Representative Pelley moved, seconded by Representative Bernard, that Account No. 4190 Human Services Department be established at \$2,771,931.00. A roll call vote on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Frew, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr, and Wilson (28).

NAYS: None.

Representative Pelley requested that for the record it be noted that Account No. 4190.68 Human Services Department - Telephone amount is low and that this item of expenditure might exceed the budget. The Commissioners indicated that they would take care of the matter if necessary.

Representative E. Flynn moved, seconded by Representative Frew, that Account No. 9200 General Insurances be established at \$174,084.00. A roll call vote on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Frew, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr, and Wilson (28).

NAYS: None.

Representative Laurion moved, seconded by Representative E. Flynn, that Account No. 9500 Health Insurance - RRH be established at \$374,187.00. A roll call vote on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Frew, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr, and Wilson (28).

NAYS: None.

The Delegation recessed for lunch at 12:00 p.m. and reconvened at 12:40 p.m.

The Chairman thanked the Riverside Rest Home for a delicious lunch.

Representative A. Torr moved, seconded by Representative Wall, that Account No. 5100 RRH Administration be established at \$261,834.00. A roll call on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, McMannus, Parks, Spear, R. Torr, and Wilson (27).

NAYS: None.

Representative A. Torr moved, seconded by Representative Wall, that Account No. 5130 Dietary be established at \$768,214.00. Representative A. Torr requested that Commissioner Maglaras report on the walk-in refrigerator and reach-in freezer. Commissioner Maglaras received an estimate to repair the reach-in freezer of \$643.00. The cost of replacement of the walk-in refrigerator is \$9,000.00. The estimate to repair it is \$3,000.00.

A discussion following with Representative Appleby giving input to the matter.

Representative A. Torr moved, seconded by Representative Koromilas, to amend the original motion by adding \$650.00 to line item 5130.81 Dietary-Equipment Repair/Maintenance to repair the reach-in freezer, making the total of line item 5130.81 \$9,150.00. The amendment passed on a voice vote.

Representative Jean moved, seconded by Representative A. Torr, to amend the motion by adding \$4,000.00 to line item 5130.81 Dietary-Equipment Repair/Maintenance to repair the walk-in refrigerator, making the total of line item 5130.81 \$13,150.00. The motion to amend passed on a voice vote.

A roll call vote was then taken on the original motion as amended, making the total of Account No. 5130 Dietary \$772,864.00, the result was as follows:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, McMannus, Spear, R. Torr, and Wilson (26).

NAYS: None.

Representative A. Torr moved, seconded by Representative Wall, that Account No. 5140 Nursing be established at \$2,151,796.00. Representative A. Torr requested that we talk about the ice machines. Commissioner Maglaras responded that he suggested that two ice machines be purchased, but under the Capital Expenditures budget. The Chairman suggested that this be voted on after the present motion. A roll call vote was taken on the motion which resulted in the following:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, McMannus, Spear, R. Torr, and Wilson (26).

NAYS: None.

Representative A. Torr moved, seconded by Representative Proulx, to purchase two ice machines, thus increasing Account No. 9902 Capital Expenditures-RRH by \$3,300.00, making the total \$41,260.00. A roll call vote on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, McMannus, Spear, R. Torr, and Wilson (26).

NAYS: None.

Representative A. Torr moved, seconded by Representative Wall, that Account No. 5145 Resident Services be established at \$28,140.00. A roll call vote showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, McMannus, Spear, R. Torr, and Wilson (26).

NAYS: None.

Representative A. Torr moved, seconded by Representative Wall, that Account No. 5150 Facilities & Services be established at \$489,861.00. Commissioner Maglaras informed the Delegation that due to a change in name, line item 5150.30 should be changed from Citizens Energy Contract to EUA Cogenex Corporation

Contract. The Delegation agreed. A roll call vote showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, McMannus, Spear, R. Torr, and Wilson (27).

NAYS: None.

Representative A. Torr moved, seconded by Representative Wall, that Account No. 5160 Laundry & Sewing be established at \$182,622.00. A roll call vote showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, McMannus, Spear, R. Torr, and Wilson (25).

NAYS: None.

Representative A. Torr moved, seconded by Representative Wall, that Account No. 5170 House-keeping be established at \$218,661.00. A roll call vote showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Lussier, McMannus, Spear, R. Torr, and Wilson (25).

NAYS: None.

Representative A. Torr moved, seconded by Representative Wall, that Account No. 5180 Physician & Pharmacy be established at \$14,400.00. A roll call vote showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, McMannus, Spear, R. Torr, and Wilson (26).

NAYS: None.

Representative A. Torr moved, seconded by Representative Wall, that Account No. 5190 Staff Education be established at \$28,830.00. A roll call vote showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, McMannus, Spear, R. Torr, and Wilson (26).

NAYS: None.

Representative A. Torr moved, seconded by Representative Wall, that Account No. 5191 Physical Therapy be established at \$86,664.00. A roll call vote showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Jean,

Kinney, Koromilas, Lussier, McMannus,
Spear, R. Torr, and Wilson (26).

NAYS: None.

Representative A. Torr moved, seconded by Representative Wall, that Account No. 5192 Activities & Volunteer be established at \$63,933.00. A roll call vote showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, McMannus, Spear, R. Torr, and Wilson (26).

NAYS: None.

Representative A. Torr moved, seconded by Representative Wall, that Account No. 5195 Social Services be established at \$65,560.00. A roll call vote showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, McMannus, Spear, R. Torr, and Wilson (26).

NAYS: None.

Representative A. Torr moved, seconded by Representative Wall, that the grand total of expenditures for Riverside Rest Home be established at \$4,780,612.00. A roll call vote showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Casey, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, McMannus, Spear, R. Torr, and Wilson (26).

NAYS: None.

Chairman Bates thanked and commended Representative A. Torr and all the members of her subcommittee for a superb job; the Delegation gave them enthusiastic applause.

The Delegation then considered the Criminal Justice and Court System portion of the budget.

Representative Keans moved, seconded by Representative Callaghan, that Account No. 4110 County Attorney be established at \$268,761.00. A roll call vote on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, Spear, and Wilson (23).

NAYS: None.

Representative Keans moved, seconded by Representative Callaghan, that Account No. 4140 Sheriff be established at \$250,084.00. A roll call vote on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Dingle,

Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, Spear, and Wilson (23).

NAYS: None.

Representative Keans moved, seconded by Representative Callaghan, that Account No. 4141 Dispatch be established at \$98,866.00. A roll call vote on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, Spear, and Wilson (23).

NAYS: None.

Representative Keans moved, seconded by Representative Callaghan, that Account No. 4150 Medical Examiner be established at \$10,000.00. A roll call vote on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, Spear, and Wilson (23).

NAYS: None.

Representative Keans moved, seconded by Representative Callaghan, that Account No. 6100 Jail (Department of Corrections) be established at \$973,636.00. A roll call vote on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, Spear, and Wilson (23).

NAYS: None.

Representative A. Torr moved, seconded by Representative Pelley, that the Total Expenditures for the 1987 County Budget be established at \$11,800,311.00. A roll call vote on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, Spear, and Wilson (23).

NAYS: None.

Representative Laurion moved, seconded by Representative Koromilas, that the Total Estimated Revenues for the 1987 County Budget be established at \$5,851,925.00. A roll call vote on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, Spear, and Wilson (23).

NAYS: None.

Representative Keans moved, seconded by Representative Laurion, that the Prior Year Surplus of \$200,000.00 be applied against the amount to be raised by taxes. A roll call vote on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, Spear, and Wilson (23).

NAYS: None.

Representative Laurion moved, seconded by Representative A. Flynn, that the Amount to be Raised by Taxes be established at \$5,748,386.00. A roll call vote on the motion showed the following result:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, A. Torr, Wall, Bernard, Dingle, Dionne, A. Flynn, Foss, Jean, Kinney, Koromilas, Lussier, Spear, and Wilson (23).

NAYS: None.

This amount represents a 20.6% increase over 1986 taxes, prior to consideration of the wage settlement.

The Chairman thanked the Clerk and all the members of the Delegation for their hard work and their help and cooperation.

Representative Frechette thanked Chairman Timothy Bates for the excellent job he has done at the helm.

This was enthusiastically endorsed by the Delegation.

Representative Proulx suggested that the Commissioners look into the possibility of refinancing some of the bonded debts, namely the new Jail, in order to obtain lower interest rates.

The Chairman thanked Commissioner George Maglaras, the other Commissioners, and Glenn Fratto, for their fresh and positive attitude and commended them for their help and hard work through the whole budget process.

With no further business, the meeting adjourned at 2:20 p.m.

Respectfully submitted,
W. Kent Martling, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION EXECUTIVE COMMITTEE
MINUTES OF MEETING OF APRIL 3, 1987

The meeting of the Strafford County Delegation's Executive Committee was called to order at 2:00 p.m. by Chairman Timothy Bates in the Commissioners Conference Room of the Justice and Administration Building and opened with a moment of meditation and the pledge to the flag.

The Clerk read the Notice of the Meeting, followed by a roll call, which showed the following members present:

Present: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, and Wall (12 of 15).

Representative A. Torr moved, seconded by Representative Chamberlin, that two sets of minutes be adopted, namely: The Minutes of the Executive Committee Meeting of November 18, 1986 and the Minutes of the Executive Committee Meetings of February 20 and 21, 1987. The motion passed on a voice vote.

Chairman Bates read a letter from Treasurer Charles Crocco requesting an additional \$800,000 be added to the Tax Anticipation Notes for the period July 1, 1987 to December 31, 1987.

Representative Chamberlin moved, seconded by Representative E. Flynn, that the previously approved issuance of Tax Anticipation Notes for the period July 1, 1987 to December 31, 1987 be increased by \$800,000, making the total \$3,800,000. A roll call on the motion showed the following result:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, and A. Torr (11).

NAYS: None.

Chairman Bates set forth the items to be discussed at the meeting, namely:

1. The Union contract - salaries;
2. Classified personnel not covered by a Union contract - salaries;
3. Transfers into the Contingency and other accounts; and
4. Funding level for three unclassified positions.

Commissioner Maglaras explained in detail the basis for the Commissioners' Supplemental Request and requested transfers into the Contingency and other accounts.

Representative A. Torr moved, seconded by Representative Wall, that \$20,000 be transferred from the Riverside Rest Home Account No. 5140.03 to the following accounts:

1. To augment the Supplemental appropriation of \$550,000 to \$555,060;

2. To establish a new account--Line Item 4100.31 "Compensation"--necessary to implement the Classification Plan in the amount of \$6,000.

3. To increase the line item 9900.00, Contingency, by \$8,940 to cover unanticipated bills.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, and Wall (12).

NAYS: None.

Representative Chamberlin moved, seconded by Representative E. Flynn, that \$2,100 be transferred from the Contingency Account to Line Item 6100.81, Equipment Repair/Maintenance to replace the air filters for the Corrections complex.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, and Wall (12).

NAYS: None.

Representative A. Torr moved, seconded by Representative Chamberlin, that the Supplemental Appropriation Request of \$413,770 for the Riverside Rest Home be approved and that the line item determination made by the Commissioners be incorporated by reference.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, and Wall (12).

NAYS: None.

Representative Callaghan moved, seconded by Representative Wall, that the Supplemental Appropriation Request of \$29,197 for the General Government portion of the budget be approved and that the line item determination made by the Commissioners be incorporated by reference.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, and Wall (11).

NAYS: None.

Representative Wall moved, seconded by Representative Keans, that the Supplemental Appropriation Request of \$107,919 for the Criminal Justice and Court System portion of the budget be approved and that the line item determination made by the Commissioners be incorporated by reference.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, and Wall (11).

NAYS: None.

Representative Pelley moved, seconded by Representative E. Flynn, that the Supplemental Appropriation Request of \$5,174 for the Human Service portion of the budget be approved and that the line item determination made by the Commissioners be incorporated by reference.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, and Wall (11).

NAYS: None.

Chairman Bates stated that the Executive Committee would go into Executive Session in accordance with R.S.A. 91:A:3:IIa for the purpose of discussing the compensation for three unclassified positions.

Representative A. Torr moved, seconded by Representative Laurion, that the Executive Committee go

into Executive Session for the purpose outlined by Chairman Bates.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, and Wall (11).

NAYS: None.

In Executive Session, Representative Laurion moved, seconded by Representative A. Torr, that the action taken by the Executive Committee, prior to going into Executive Session, on the three unclassified positions that were included in the Supplemental Appropriation Request be affirmed.

A roll call on the motion showed the following results:

YEAS: Bates, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, and Wall (10).

NAYS: Callaghan.

Representative Laurion moved, seconded by Representative Keans, that the Executive Committee go out of Executive Session. This motion passed on a voice vote.

Representative Wall moved, seconded by Representative E. Flynn, that the total Supplemental Appropriation Request of \$550,000 be approved and that the line item determination made by the Commissioners be incorporated by reference.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, and Wall (11).

NAYS: None.

Representative E. Flynn moved, seconded by Representative Pelley, that the estimated revenue total of \$5,851,925 be approved.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, and Wall (11).

NAYS: None.

Representative Laurion moved, seconded by Representative Keans, that the \$200,000 surplus be applied against the amount to be raised by taxation.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, and Wall (11).

NAYS: None.

Representative Kincaid moved, seconded by Representative Wall, that the total expenditures for 1987 for \$12,350,311 be approved.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, and Wall (11).

NAYS: None.

Representative E. Flynn moved, seconded by Representative Kincaid, that the amount of \$6,298,386 to be raised by taxation for 1987 be approved. This represents an increase of 32%.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, A. Torr, and Wall (11).

NAYS: None.

Chairman Bates thanked everyone for their help in the four-hour meeting.

With no further business, the meeting adjourned at 6:10 p.m.

Respectfully submitted,
W. Kent Martling, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION PUBLIC HEARING
MINUTES OF MEETING OF APRIL 8, 1987

The meeting of the Strafford County Delegation was called to order at 7:30 p.m. by Chairman Timothy Bates in the Superior Court Room II of the Justice

and Administration Building and opened with a moment of meditation and the pledge to the flag.

The Clerk read the Notice of the Meeting, followed by a roll call, which showed the following members present:

Present: Bates, Chamberlin, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Swope, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Kinney, Lachance, Lussier, McCann, Parks, Spear, R. Torr, Wilson, and Young (28 of 37).

Representative Laurion moved, seconded by Representative Wilson, that the minutes of the Strafford County Delegation Meeting of March 14, 1987 be approved. Representative Pelley moved, seconded by Representative Wall that the following amendment be approved to correct the minutes on Page 9, as follows:

Replace the paragraph "Representative Pelley requested that for the record it be noted that Account 4190.68 Human Services Department - Telephone amount is low and that this item of expenditure might exceed the budget. The Commissioners indicated that they would take care of the matter if necessary," with the correct statement of Representative Pelley, namely, "Representative Pelley requested that for the record if elimination of incoming WATS line created a hardship in the Human Services Department, Commissioner Maglaras indicated they would take care of the matter if necessary." The amendment passed on a voice vote. The motion as amended passed by voice vote.

Chairman Bates stated that at the Executive Committee meeting of April 3, 1987, Treasurer Crocco requested that the previously approved issue of Tax Anticipation Notes for the period July 1, 1987 to December 31, 1987 be increased by \$800,000, making the total \$3,800,000 and that the Executive Committee voted by a roll call vote to accept the recommendation which was approved 11-0.

At the request of the Chairman, Treasurer Crocco explained the need for the increase.

Representative E. Flynn moved, seconded by Representative Laurion, that the request by Treasurer Crocco and approval by the Executive Committee be approved by the County Delegation.

A roll call on the motion showed the following results:

YEAS: Bates, Chamberlin, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Swope, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Kinney, Lachance, Lussier, McCann, Parks, Spear, R. Torr, Wilson, and Young.

NAYS: None.

Chairman Bates reported the following transfers that were requested by the Commissioners and approved by the Executive Committee at the April 3, 1987 meeting.

From: Account No. 5140.03-RRH

Nursing-Supervisors:	\$	20,000.00
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To: Account No. 4100.31-Compensation

(new account):	\$	6,000.00
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To Apply to Supplemental	
Appropriation Request:	\$ 5,060.00
Account No. 9900.00-Contingency:	\$ <u>8,940.00</u>
TOTAL:	\$ 20,000.00

At this point, Chairman Bates asked Commissioner Maglaras to give a brief but broad overview for the request of Supplemental funds to cover negotiated salaries for the union employees and the new salary plan for non-union employees.

Commissioner Maglaras explained that for the non-union employees an 8-Step plan for 15 years was recommended. This plan will bring equity and parity between the non-union and union employees. The result represents a twelve percent (12%) average increase for the bargaining personnel and non-bargaining personnel.

Chairman Bates stated that unless there was any opposition from the Delegation, he would proceed in the following manner:

1. Review the Supplemental Appropriation requested by the Commissioners for each section of the Riverside Rest Home. The total to be approved by voice vote.

2. Review the Supplemental Appropriation requested by the Commissioners for each section of the General Government, Criminal Justice & Court System, and Human Services Department, the total to be approved by voice vote.

3. The grand total of the above to be approved by a roll call vote.

Riverside Rest Home

<u>Acct. No.</u>	<u>Department</u>	<u>Amount</u>
5100	Administration	\$ 5,343.00
5130	Dietary	63,787.00
5140	Nursing	216,454.00
5145	Resident Services	1,216.00
5150	Facilities & Services	9,451.00
5160	Laundry & Sewing	21,630.00
5170	Housekeeping	58,974.00
5190	Staff Education	5,921.00
5191	Physical Therapy	13,287.00
5192	Activities & Volunteer	4,749.00
5195	Social Services	<u>7,898.00</u>
TOTAL:		\$ 408,710.00

Representative A. Torr moved, seconded by Representative McCann that the amount of \$408,710 for Riverside Rest Home be approved and that the line item determination made by the Commissioners be incorporated by reference. This motion was approved on a voice vote.

General Government, Criminal Justice/Court System,
and Human Services Dept.

<u>Acct. No.</u>	<u>Department</u>	<u>Amount</u>
4100	Administration	\$ 11,750.00
4120	Registrar of Deeds	5,437.00
4160	J&A Maintenance	11,010.00
4110	County Attorney	11,038.00
4140	Sheriff	4,319.00
4141	Dispatch	0.00
6100	Department of Corrections	92,562.00
4190	Human Services Department	<u>5,174.00</u>
TOTAL:		\$ 141,290.00

Representative Laurion moved, seconded by Representative Kincaid, that the amount of \$141,290 for General Government, Criminal Justice & Court System, and Human Services Department be approved and that the line item determination made by the Commissioners be incorporated by reference. The motion passed on a voice vote.

Representative E. Flynn moved, seconded by Representative Laurion, that the Supplemental Appropriation request of \$550,000 be approved and that the 14-Page Detailed Report showing a breakout recommendation by the Commissioners be incorporated by reference.

A roll call on the motion showed the following results:

YEAS: Bates, Chamberlin, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Swope, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Kinney, Lachance, Lussier, McCann, Parks, Spear, R. Torr, Wilson, and Young.

NAYS: None.

Representative Spear moved, seconded by Representative Kincaid, that the estimated revenues of \$5,851,925 be approved.

A roll call on the motion showed the following results:

YEAS: Bates, Chamberlin, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Swope, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Kinney, Lachance, Lussier, McCann, Parks, Spear, R. Torr, Wilson, and Young.

NAYS: None.

Representative Laurion moved, seconded by Representative Wall, that the surplus of \$200,000 to be applied against the amount to be raised by taxation be approved.

A roll call on the motion showed the following results:

YEAS: Bates, Chamberlin, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Swope, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Kinney, Lachance, Lussier, McCann, Parks, Spear, R. Torr, Wilson, and Young.

NAYS: None.

Representative Proulx moved, seconded by Representative Pelley, that the total amount for expenditures of \$12,350,311 be approved.

A roll call on the motion showed the following results:

YEAS: Bates, Chamberlin, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Swope, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Kinney, Lachance, Lussier, McCann, Parks, Spear, R. Torr, Wilson, and Young.

NAYS: None.

Representative Chamberlin moved, seconded by Representative Wall, that the amount of \$6,298,386 to be raised by taxation be approved. This represents an increase in the budget of thirty-two percent (32%).

A roll call on the motion showed the following results:

YEAS: Bates, Chamberlin, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Swope, A. Torr, Wall, Appleby, Bernard, Casey, Dingle, Dionne, A. Flynn, Kinney, Lachance, Lussier, McCann, Parks, Spear, R. Torr, Wilson, and Young.

NAYS: None.

Representative Frechette made a plea for a pressing need to support Senate Bill 187, a bill to reconstruct the Weeks Traffic Circle. It has been referred to Public Works and the hearing will be held Tuesday, April 14, 1987. Representative Frechette said that the Strafford County Delegation act as a team and vote together on this matter and of course pick up all additional support possible.

Representative Laurion moved, seconded by Representative Wall, that the Delegation request that the Commissioners' put a 15-year cap on the new classification grades for non-bargaining unit positions.

A roll call on the motion showed the following results:

YEAS: Bates, Chamberlin, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Proulx, Swope, A. Torr, Wall, Bernard, Casey, Dingle, Dionne, A. Flynn, Kinney, Lussier, McCann, Parks, Wilson, and Young (24 of 28).

NAYS: Appleby, Lachance, Spear, and R. Torr (4).

Commissioner Maglaras thanked the Chairman and the entire Delegation for their cooperation in approving the negotiation results with the Union and the new classification system for non-union personnel.

Representative Parks asked that the Commissioners give the County Delegation a copy of the contract document and the basis for the contract made with EUA Cogenex Corporation.

Chairman Bates asked that Representative Parks put his request in writing to the Commissioners and that the response by the Commissioners be documented at the next Executive Committee meeting.

With no further business, and on a motion by Representative Lussier, seconded by Representatives E. Flynn and A. Flynn, and accepted unanimously on a voice vote, the meeting adjourned at 8:45 p.m.

Respectfully submitted,
W. Kent Martling, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION EXECUTIVE COMMITTEE
MINUTES OF MEETING OF MAY 8, 1987

The meeting of the Strafford County Delegation's Executive Committee was called to order at 10:00 a.m. by Chairman Timothy Bates in the Commissioners Conference Room of the Justice and Administration Building and opened with a moment of meditation and the pledge to the flag.

The Clerk read the Notice of the Meeting, followed by a roll call, which showed the following members present:

Present: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Keans, Laurion, Martling, Pelley, Proulx, Swope, A. Torr, and Wall (13 of 15).

Excused: Jones and Kincaid.

Representative A. Torr moved, seconded by Representative Wall, that the minutes of the April 3, 1987 meeting be accepted as written. The motion passed on a voice vote.

Chairman Bates asked Commissioner Maglaras as to the condition at the Riverside Rest Home, particularly the income situation.

Commissioner Maglaras responded that the present projected \$700,000 deficit for the year was included in the budget. Next year the deficit might be \$1,000,000. This will depend on pending legislation, House Bill 217. There does not appear to be support for this bill in the Senate. The Federal government has cut its support from 58.5 percent to 51 percent. House Bill 217 would make the State and County share the non-Federal support on a 50/50 percent basis.

The next item that came before the Executive Committee was a report on the recertification of the Rest Home. Commissioner Maglaras reported that the State inspected the facilities about two weeks ago. The only thing that the State was concerned about was the staffing. Commissioner Maglaras called the State about a decision on this matter; the reply was that it would probably be at least a month before any decision would be made. Obviously, this month delay was a concern to the County Commissioners.

The Executive Committee expressed concern about the State's delay. The decision was that Chairman

Bates would contact the State Commissioner after having conferred with Representative Wilson, who was to have met with the Commissioner on this matter.

Chairman Bates then proceeded with the next order of business, which was the appointment of a Chairman for the Long-Range Capital Planning Committee. Chairman Bates appointed Representative Chamberlin as the Chairman of this Committee.

The next order of business was Chairman Bates' report on the Alms House. He had nothing new to report other than the fact that Tim Pearson is working through an economic analysis. In the meantime, Gary Cassavechia has been retained to represent the County in any negotiations.

Chairman Bates called on Commissioner Roberge to report on a request for additional space for the Correctional Industries Program. Commissioner Roberge said that the logical and only space for expansion for this program would be in the old cow barn.

Representative Frechette moved, seconded by Representative E. Flynn, that the County Commissioners investigate the cost for additional space for the Correctional Industries Program and report to the Executive Committee. Also to include in the report the income offset for the receipt of funds for reimbursement for room and board for those persons involved in the program. The motion passed on a voice vote.

The next order of business was the report of the Subcommittee for Human Service Grants. Representative Wall reported for the Subcommittee on the meeting held with the Homemakers.

Representative Wall said that the Homemakers do not want to increase their appropriation from the County in the amount of \$144,589, but they requested that the per unit cost (1/2 hour) be increased from \$1.95 to \$2.36. This would result in reducing the number of units being served by 12,881.

Administrative Aide Fratto then outlined the Commissioners proposed contract with the Homemakers. In 1986, the County subsidized 80,237 units at \$2.00 per unit, totalling \$160,474. In 1987, the proposed subsidy is 74,148 units at \$1.95 per unit, totalling \$144,589. The Homemakers' recent request is for 61,267 units at \$2.36 per unit, totalling \$144,589.

Members of the Executive Committee made the following comments:

Representative A. Torr raised the question to the Chairman as to what the County Delegation should do about the Commissioners' formula as the basis for the contract.

Representative Proulx said that the Homemakers should have a master plan--that within 5 to 10 years the Homemakers should wean themselves from any County support.

Representative Keans said that the Executive Director is a very smooth politician. She said that the Executive Director and other employees are very well paid, and to "stick to your guns in supporting the Commissioners proposed contract."

Representative Wall said that the Homemakers should make an effort to raise private funds. She further reported that they did not explain how they arrived at their proposed \$2.36 per unit figure. They did not submit any figures as to the sources of income for their agency.

Representative Martling recalled that at the budget hearings it was stated that no services would be decreased, but that either private sources of funds would be sought or that administrative expenses would be trimmed.

Representative Laurion said that the Homemakers should open their books, otherwise the Commissioners' proposed contract should not be changed.

Representative Frechette said that if the Homemakers do not sign the contract, that payments should be held until the contract is signed.

Representative Pelley said that the Director commented to her after the budget hearings that he was happy with the outcome and that all of the Board members were happy.

Representative Wall said that all agencies, including Homemakers, when they appeared before the Subcommittee at the budget hearings, stated that they would not cut services, even if the County appropriations were cut.

Representative A. Torr said in response to a statement that was made by Representative Wall that the Homemakers would like to set up an investment fund and use the interest and dividends to help to support the agency. Representative A. Torr said that any such investment fund should be established by private contributions and not from the taxpayers. She further stated that there may be further cuts next year. She supported the Commissioners' proposed contract with Homemakers.

Representative Swope asked why a contract was needed. Chairman Bates replied that if there were no contracts, they could spend the money any way they desired with no controls.

Representative Proulx said that maybe next year at budget time we should get an audited report of units of service.

Representative A. Torr moved, seconded by Representative Keans, that the Executive Committee support the Commissioners' proposed contract for all Human Service agencies.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Keans, Laurion, Martling, Pelley, Proulx, Swope, A. Torr, and Wall (13).

NAYS: None.

The motion passed unanimously.

Representative Callaghan moved, seconded by Representative Wall, the following resolution: "No request for County funding will be considered until pertinent financial information requested by the Subcommittee has been provided by the agencies." This motion passed on a voice vote.

Chairman Bates stated that the next order of business would be the First Quarter Budget Report as prepared by the Commissioners.

The Chairman thanked Administrative Aide Fratto for his pages of explanation as to those items in the report that showed a high percentage of expenditure. His anticipation of questions from the Executive Committee was most helpful and thus facilitated an orderly review of the accounts.

When asked about the status of the Rest Home's income, Commissioner Maglaras replied that things were running smoothly financially at the Rest Home.

Representative A. Torr asked about the two audits and inquired why one was 98 percent expended and the other 50 percent. Commissioner Maglaras responded that one audit was substantially complete, but that the other was about half complete, which accounts for the difference in billing for this expense.

Commissioner Maglaras said that Account No. 4100.31, Compensation, will be on the next quarterly report.

Representative A. Torr, moved, seconded by Representative Wall, that \$5,060 be transferred from Account 5140.03, Nursing Supervisors (this money was taken out of this account at the previous Executive Committee and not allocated to a specific account) and allocated to Account No. 5140.06, Certified Nurses Aides. Representative Frechette asked about Account No. 5140.29, Purchased Services. Commissioner Maglaras replied that it was included in Account No. 5140.05. Commissioner Maglaras further explained that Account No. 5140.39 showed 97.96% expended, due to the fact that supplies were bought up front in quantity at a lower price, which saved the County approximately \$8,000.

Chairman Bates introduced Registrar of Deeds Morrisette, who gave the Executive Committee a detailed report of revenues. The Property Transfer Tax accounts for about 20 percent of total revenues. If the Property Transfer Tax is lowered, as proposed by the Senate, it could result in about a \$15,000 decrease in revenues. Chairman Bates thanked Mr. Morrisette for his report.

At this point, Representative Proulx was excused from the meeting.

Chairman Bates asked Commissioner Maglaras the status of the oil spill next to the Rest Home. Commissioner Maglaras reported that borings were made and that no oil had penetrated into the ground water. He further reported that EUA Cogenex is paying for all expenses in connection with the oil spill.

Representative E. Flynn moved, seconded by Representative Callaghan, that the Commissioners' First Quarter Budget Report be accepted.

A roll call on the motion showed the following results:

YEAS: Bates, Callaghan, E. Flynn, Frechette, Keans, Laurion, Martling, Pelley, A. Torr, and Wall (10).

NAYS: None.

On a motion by Representative E. Flynn, seconded by Representative Callaghan, the meeting adjourned at 12:40 p.m.

Respectfully submitted,
W. Kent Martling, Clerk
Strafford County Delegation

STRAFFORD COUNTY DELEGATION EXECUTIVE COMMITTEE
MINUTES OF MEETING OF AUGUST 7, 1987

The meeting of the Strafford County Delegation's Executive Committee was called to order at 10:00 a.m. by Chairman Timothy Bates in the Commissioners Conference Room of the Justice and Administration Building and opened with a moment of meditation and the pledge to the flag.

The Chairman read the Notice of the Meeting, followed by a roll call, which showed the following members present:

Present: Bates, Callaghan, Chamberlin, E. Flynn, Frechette, Keans, Kincaid, Pelley, A. Torr, and Wall (10 of 15).

Excused: Martling.

The Chairman read the corrections which were made to the minutes of the April 8, 1987 and May 8, 1987 meetings and mailed to the Executive Committee members (attached). He then asked if there were any additional corrections or additions to the Minutes of April 8, 1987 and May 8, 1987. Representative Wall moved, seconded by Representative Frechette, that the corrections to the minutes of the April 8, 1987 and May 8, 1987 meetings be accepted as written. The motion passed on a voice vote. Representative A. Torr motioned to accept the April 8, 1987 and May 8, 1987 meetings minutes as amended, seconded by Representative Frechette and accepted on voice vote.

Chairman Bates recognized Commissioner Maglaras. Commissioner Maglaras introduced the new Administrative Aide Raymond Bower to the Executive Committee. Chairman Bates welcomed Mr. Bower to his new position on behalf of the entire Delegation.

Chairman Bates again recognized Commissioner Maglaras, who gave a brief overview of the second quarter budget for the Executive Committee. Commissioner Maglaras noted that the Commissioners have decided to re-open admissions at the Rest Home, effective immediately. He explained that over the past few months, due to the shortage of staff, the Commissioners had voluntarily stopped admissions. Presently, 168 beds are occupied. Patients and staff

were consolidated by closing one of the units temporarily. He noted that the County can be penalized by having to pay a larger percentage of Medicare costs the Rest Home falls below 85% occupancy; this is another reason why admissions have been re-opened. He reported that Unit 2, the unit which was closed, will be re-opened as a light care unit.

Commissioner Maglaras reported on the status of the oil spill which occurred at the Rest Home. The lagoon has been drained and special oil-eating microorganisms have been put into the lagoon. EUA Cogenex's insurance company will be reimbursing the County for the costs related to cleaning up the spill. The lagoon has not been operational since the oil spill occurred, four months ago. It has cost \$3,500 thus far to clean up the spill and another \$4,800 was spent on a special outboard motor used to aerate the lagoon. We are now in the process of bringing the lagoon back up to BOD levels and trying to assess how much the insurance company will pay back. It was noted that the lagoon will not be cleaned properly for several more months. The money for the motor was taken out of the capital expense line item.

Commissioner Maglaras noted that the EUA Cogenex Contract line item in the budget has been over-expended due to these problems. No more money will be paid to Cogenex until this matter has been resolved. Representative Chamberlin asked if there was effluents into the river. Commissioner Maglaras responded that the State Water Resources and Pollution Control Board has been inspecting the river every week.

Commissioner Maglaras also noted that the Commissioners are looking into the possibility of

opening a day care for County employees. It was going to be located in Unit 2, but since it was decided to open this as a light care unit, the day care will be temporarily placed in the multi-purpose room. This project has been put on hold until the sprinkler system has been installed in the Alms House. The work has begun on the sprinkler system, but due to another problem this has been put on hold as well.

Commissioner Maglaras also reported that the filter system at the Jail had to be replaced due to dust. The smoke alarms all had to be taken out and cleaned professionally because they were filled with dust and were not working properly. This unanticipated expenditure caused an overexpenditure in the Jail's budget. Representative Torr asked if the filters were under contract. Commissioner Maglaras responded that they were not.

Chairman Bates noted that there are several new accounts in the budget and requested that any questions on these accounts be held until the end of the meeting. He complemented Administrative Aide Bower on the explanatory report which was sent along with the budget. It was very informative and helpful as it answered many of the questions which would have been asked during the meeting.

Representative Torr asked about line item 8360.05, Correctional Industries Program, which is appropriated for \$24,000, but is also listed under 6136, with no appropriation. Commissioner Maglaras explained that the auditors have made many changes in the budget due to grants, etc., and this would be explained later.

Commissioner Maglaras also explained that the County is now having quarterly budget audits, instead of one at the end of the year, in order to make

appropriate changes during the calendar year, therefore making it easier at the end of the year to make adjustments.

4100 - Administration

Representative Flynn asked for an explanation of 4100.21 - Audit. It was explained that the bulk of the work is being done quarterly, therefore the auditors are being paid during the year rather than in one lump sum at the end of the year.

Representative Flynn asked for an explanation of 4100.68 - Telephone. It was explained that a New England WATS line had been installed and the lines which were shared by the Human Service Department and the Commissioners office had been separated. In the long run, this WATS line will save the County money.

Representative Callaghan asked about line item 4100.28 - Computer Consultant. Commissioner Maglaras explained that instead of calling the computer company for problems with the new computer system, the County was using the services of the Computer Consultant, which was less costly. He explained that he has a breakdown of the consultant's time in different departments and what type of work he has been performing. Although this line item has been overexpended in the Commissioners' budget, other departments have not been charged as yet. This will be corrected in the next budget, after the breakdown has been computed. He noted that overall throughout the budget, if the Consultant's line item in each department is added together, it represents a fifty percent (50%) expenditure.

Representative Frechette asked for a clearer explanation of 4100.68 - Telephone. Part of the cost in this line are shared with the Human Service

Department, but the breakdown is difficult to ascertain. The Human Service Department shared the Commissioners phone lines and during the budget process last year, it was recommended that the incoming WATS line be taken out of their office, they have had to make many long-distance calls on the regular lines, therefore causing an increase in this line item, in both the Commissioners' and the Human Service Department's budgets. Since the phone lines have been separated between the two departments for regular lines, it will be much easier to ascertain the actual costs for each department. However, since the WATS lines are still shared, these costs will still be split. It was again noted that since the incoming WATS line in Human Services was removed, the costs of long-distance calls will probably cause an over-expenditure in this department's budget.

Representative Pelley asked what the cost of the New England WATS line installation was. Commissioner Maglaras responded that the initial cost for installation was \$150.00.

4120 - Deeds

No questions.

4160 - J&A Maintenance

Representative Callaghan asked for an explanation of 4160.81 - Equipment Repair/Maintenance. In the explanation report sent out it states that this overexpenditure was due to the installation of a holding cell for Superior Court. Commissioner Maglaras explained that there was a holding cell in the Sheriff's office, but since the County Attorney moved into that area, the cell has been made into an office. In order to cut the cost of having a deputy present during trials, a holding cell was installed

behind the bailiff's desk on the second floor. The cost of the cell should pay for itself within a year due to savings from not having to have a deputy present. The total cost of building the cell was approximately \$1,600.

Representative Keans asked why the cost for this was placed in 4160.81 - Equipment Repair/ Maintenance and not 4160.80 - Building Repair. Commissioner Maglaras noted this was an accounting error and the cost would be transferred to the appropriate account.

Representative Keans noted that the subcommittee had reviewed this portion of the budget thoroughly during the budget process to ascertain the exact amount needed for line item 4160.97 - New Equipment and wondered why it had been overexpended.

It was explained that a new tractor was purchased which is used by the Courthouse to mow the lawns. Representative Torr asked if Riverside Rest Home would be using this piece of equipment. Commissioner Maglaras responded no, not if it can be helped. The Maintenance Director will perform the work for Riverside himself if needed.

Chairman Bates requested that the Commissioners be more careful about over-expended line items in the future if it can be helped.

9370 - County Convention

Chairman Bates noted that this line item was anticipated to be high during the budget process.

9900 - Contingency

This item will be discussed at the end of the meeting.

9900.04 - Alms House

Chairman Bates noted that he has been unable to contact Mr. Tim Pearson for a report on the status of mothballing the Alms House. Chairman Bates noted that he wants to reaffirm his personal commitment that something will be done with the Alms House by December 31, 1987. It will either be repaired or demolished by that date.

9100 - Debt Accounts

Representative Flynn asked about 9100.01 -Interest on Temporary Loan and 9100.02 - Interest on Bonded Debt. He wanted to know if there is a set schedule for payments of these items. Treasurer Crocco responded that there is a schedule made up at the beginning of the year.

9902.01 - Capital Expenditures - J&A

No questions.

4100 - County Attorney

Commissioner Maglaras commented on why the figure was low for 4100.02- Assistant Attorneys. He noted that two assistant attorneys have left the County and the County Attorney had a difficult time hiring replacements due to the low pay.

Representative Flynn asked about line item 4100.03 - Administrative Aide. It was explained that this position is split 50/50 between the County Attorney's budget and a grant the County Attorney receives from the Federal government for the Victim Assistance Program, line item 4119.03.

4140 - Sheriff

Representative Flynn asked for an explanation of line item 4140.88 - Vehicle Lease. This is a front-loaded payment, which is paid in full at the beginning of the year, for three vehicles.

Representative Frechette requested an update on the relocation of the Sheriff's office. This move has been completed and the Sheriff's office has been across the street for approximately five months. It was noted that the number of transports has increased due to increased Court activity and prisoners transferred from other penal institutions. The cost of this is offset by revenue for room and board.

There was a question on 4140.39 - Other Supplies-Photos & Film. This is overexpended due to unanticipated increases in prisoner population. It was noted that during the next budget process, things like this should be looked into more carefully.

Representative Chamberlin asked for an explanation of 4140.46 - Bailiff Expense. This expense is reimbursed by the State through a revenue line.

4141 - Dispatch

Representative Chamberlin asked how much this department's budget is offset by the cities and towns using Dispatch. Cities and towns no longer pay for the County's services. They are, however, paying for a portion of the new equipment.

Representative Chamberlin asked about line item 4141.60 - Electricity and how it is broken down. Representative Keans noted that nothing has been paid out of the Department of Corrections' budget for electricity. She requested a more accurate figure so

that all costs incurred for housing inmates can be taken into consideration when figuring the actual amount it costs the County. Chairman Bates agreed that in order to offset our costs with revenues, this amount needs to be accurate.

Representative Frechette asked where the electricity meter is located for the Department of Corrections. Commissioner Maglaras noted that the Jail and the Rest Home are on the same meter and the amount paid is split. It was suggested that perhaps a separate meter for the Jail would be helpful. Commissioner Maglaras responded that this has been looked into before and it proved to be cost-prohibitive. He noted that the auditors usually set an amount to be charged to the Jail for electricity. Representative Frechette asked why this was not done to date. Representative Keans stated that she felt since the Jail is self-contained, it probably uses much more electricity than the Rest Home.

Representative Chamberlin suggested having a meter installed by Public Service Company of New Hampshire (PSNH) to ascertain a percentage of electricity used by the Jail and request that they do a study of the percentage the Jail uses. Commissioner Maglaras stated that he will contact PSNH on this matter. It was the general consensus that a better figure is needed to ascertain electrical usage by the Jail. Representative Keans noted that having the true cost of electricity used by the Jail would give us a better idea of how much to charge for room and board.

6100 - Department of Corrections

Representative Flynn asked for an explanation of 6100.51. He noted that when the subcommittee worked up the amount to appropriate for this line, they used

the figure of \$1.97 per meal. The auditors have adjusted this amount to \$2.50 per meal, so this line will be overexpended. Representative Keans noted that the subcommittee had discussed this figure and tried to come up with a more accurate amount, which they deemed to be about \$2.27 per meal, but this amount was never changed in the budget.

Representative Torr asked why line item 6100.81-Equipment Repair/Maintenance was overexpended. She thought they had appropriated more money to this line at the last Executive Committee meeting from the Contingency account.

There was a question on item 6100.16 -Unemployment Insurance. This is a front-loaded premium and no more will be paid, although it has been overexpended, because not enough money was appropriated for this line. Many of the unemployment insurance line items were underestimated.

6140 - National Institute of Corrections

Commissioner Dumont briefly explained that this line item number had been changed from 8360.05 to 6140. Chairman Bates said that this budget would be discussed later.

4190 - Human Service Department

There was a question on 4190.55 - Aid to Permanently & Totally Disabled. It was explained that there is lag in the State's billing to the County. Commissioner Maglaras noted that many changes will be taking place in this Department in the future. There was some discussion on the 5% Incentive Funds for juvenile programs. There was also some discussion on 4190.68 - Telephone. See 4100 - Administration for explanation.

8360 - Resource Agencies & Countywide Programs

It was noted that only \$2,000 has been drawn down from the Regional Planning Commission. This is for the hazardous household waste pickup which will take place in September, when the balance should be drawn down.

Representative Frechette asked how the billing process is working for these agencies. It is on a per unit basis.

9200 - Insurances - J&A

No questions.

Long-Range Planning Committee

Representative Chamberlin, Chairman of this committee reported that he had planned on meeting with members of his committee after the Executive Committee meeting, but decided to wait. He noted that Administrative Aide Bower and he would be distributing a proposal to department heads and elected officials to fill out for their anticipated needs for the next six years. It will be requested that the department heads/elected officials return the completed forms by September 10, 1987 and then he will set up a meeting to discuss the requirements.

Representative Chamberlin then asked to be excused due to a previous appointment.

RECESS
OUT OF RECESS

5100 - Administration

Representative Torr asked for an explanation of 5100.97 - New Equipment. She noted that two computer terminals had been requested under new equipment and yet no expenditures had been made to date. It was explained that until all the problems with the new computer system had been worked out, we were waiting to purchase these terminals.

Representative Flynn asked about line item 5100.20 - Labor Relations, as to why it had been reduced from the amount paid at the first quarter's budget meeting. It was noted that this was a bookkeeping error and had been corrected.

Representative Torr asked about line items 5100.70 - Administrator's Expense and 5100.71 -Travel. Commissioner Maglaras responded that he believed flowers for patients were purchased out of Administrator's Expense. Commissioner Roberge noted that the Travel line item has been overexpended due to the Administrator's having to travel to Concord for hearings on lawsuits. Representative Kincaid asked if the Travel line included travel for schooling. The response was no.

At this point, Representative Keans motioned to go into Executive Session to discuss personnel matters at the Rest Home. Seconded by Representative Kincaid. There was some discussion on this matter and Representative Keans withdrew her motion, and Representative Kincaid withdrew his second.

Representative Callaghan asked about line item 5100.28 - Computer Consultant. This is the same matter discussed earlier under 4100.28 -Computer Consultant. Representative Callaghan asked if these .28 lines would continue to be overexpended.

Commissioner Maglaras responded that it will be overexpended somewhat in certain departments, but throughout the entire budget, it will come out even.

Representative Frechette asked if all the problems with the new computer system had been worked out as yet. Administrative Aide Bower responded that most of them had been solved. Representative Torr noted that line item .28 had been added to the budget to keep better track of the computer consultant's costs.

There was further discussion on this line item. It was noted that the Executive Committee was concerned about the costs incurred with the new computer system and would like to have it monitored better. Chairman Bates stated that the third quarter budget should have all the appropriate departments charged correctly for the computer consultant's costs and all computer-related costs.

5130 - Dietary

Representative Torr asked what purchases had been made under 5130.97 - New Equipment. Representative Keans noted that the explanation given in the memo was not adequate.

Administrative Aide Bower reported on the purchases from line item 5130.97 - New Equipment. \$2,900 was for the therma-tray system and other various items. Representative Torr asked whether the Therma-tray system would be paid for at the end of 1987. It was purchased through a five-year plan and this is the third year we have had it.

5140 - Nursing

Commissioner Maglaras noted that as of Tuesday, the patient load was 168. Representative Torr asked

about line item 5140.07 - Overtime. She wanted to know if this included the overtime of purchased services for nursing. The Rest Home uses a nursing pool for additional help at the Home and pays for it out of 5140.29 - Purchased Services. Commissioner Maglaras noted that the Rest Home should have 32 full-time equivalents, but there are 22 at the present time. The balance of the work load is done through the nursing pool. In response to Representative Torr's original question, the payment of overtime for the nursing pool personnel will be looked into. The Commissioners were unsure whether it came of line item 5140.29 or 5140.07. Representative Torr asked why line item 5140.04 -Medical Record/Ward Clerks was so much under-budget. Commissioner Maglaras responded that one of these positions was not filled until late in the year.

5145 - Resident Services

No questions.

5150 - Facilities and Services

Question on line item 5150.36 - Chlorination Treatment. This overexpenditure was due to the oil spill cleanup and the County will be reimbursed by EUA Cogenex's insurance company.

5160 - Laundry and Sewing

Representative Frechette asked if laundry is still be contracted out. Commissioner Maglaras responded yes, the County has Kleen, Inc. perform this work.

5170 - Housekeeping

In response to a question, Commissioner Maglaras responded that the Laundry and Sewing and House-

keeping departments had been consolidated under the supervision of the Facilities and Services Department.

5180 - Physician and Pharmacy

Commissioner Maglaras noted that next year this department may increase significantly, if the House Bill regarding pharmaceuticals and Medicaid reimbursement passes.

5190 - Staff Education

Commissioner Maglaras reported that the Rest Home is budgeted to employ 92 full-time equivalent Certified Nurses Aides, and there are presently 84. Another CNA course will begin shortly.

Representative Torr asked why very little or no money had been expended from line items 5190.68 - Tuition Assistance and 5190.69 - Tuition Assistance (mgmt.). The Commissioners have been looking into the possibility of offering different courses at the Rest Home to attract nursing personnel, but as yet nothing has been determined to be cost-effective. There was discussion on the course that will be offered at the end of October for CNA's. The Commissioners are working out the logistics of this program at the present time.

5151 - Physical Therapy

Representative Flynn asked about about the hiring of a director for this department. Presently, there is no director and the County pays someone to perform these responsibilities out of line item 5151.29 - Service Contracts. Commissioner Maglaras reported that we have advertised several times for this position and the pay is not enough. It is cheaper to

hire a consultant. Representative Torr said this was understandable considering the current market rates being paid physical therapists.

5192 - Activities and Volunteer

Representative Torr asked if the changeover made in this department was working out. The response was yes.

5195 - Social Services

Representative Torr asked if 5195.03 - Social Worker was a full time position. Commissioner Maglaras said this position was going to be full-time, however, due to the cut back in admissions, it was not necessary. With the re-opening of admissions, the position will probably become full-time shortly.

9500 - Insurances

Representative Frechette asked if the addition of the day care center would increase the County's insurance rates. Commissioner Maglaras explained that the day care center will be run by a private company at no cost to the County.

Representative Torr asked if the Director of of Administrative Services had received her license as yet. Commissioner Maglaras responded no, but it is her intention to return to school. She has not returned to school as yet because she was undecided as to whether she would be staying on at Riverside or not.

Representative Keans asked for an explanation of the day care center. Commissioner Maglaras responded. There was some discussion on this matter. The general consensus of the Executive Committee was

that the day care center was an excellent idea, however, they noted that the Commissioners be sure that the County is covered for any liability.

9902 - Capital Expenditures - RRH

No questions.

Chairman Bates asked about the Compensation line item, 4100.31 in the Administration budget, in the amount of \$6,000. Commissioner Maglaras noted that this money has been expended and will show in the third quarter budget.

Representative Wall motioned to accept the Second Quarter Budget. The motion was seconded by Representative Callaghan.

Commissioner Maglaras explained the new line items in the budget. These were put in the budget at the recommendation of the auditor to show expenses against revenues from grants and other programs. He explained that these grant monies have to be expended as per the rules and regulations of the agency giving the money. He noted that these items will not appear as part of the next budget report, but separately.

Representative Keans asked about the Delegation's legal obligation in participating in these programs. Commissioner Maglaras responded that the Delegation does not have to do anything. There was some further discussion on the grants.

Chairman Bates called the motion. It was passed on a roll call vote as follows:

YEAS: Bates, Callaghan, Flynn, Frechette, Keans, Kincaid, Pelley, Torr, and Wall (9).

NAYS: None.

Commissioner Roberge made his presentation for renovation of the cow barn. He anticipates the total cost to be \$40,000. There was lengthy discussion as to where the money for the work would be appropriated from. Several suggestions were made. Although everyone agreed to the idea of the project, there was some hesitancy as to where the money to pay for it would come from. Chairman Bates noted that he did not wish to set a precedent by appropriating money for a project from no where in particular and then having the Commissioners report back as to where it was spent from.

Representative Frechette motioned to authorize this project, not to exceed \$32,000, with the source of the funds to be determined at the Executive Committee's next meeting. The motion was seconded by Representative Flynn. There was some discussion on the motion. Representative Torr motioned to amend the motion to read \$40,000, the amendment was seconded by Representative Flynn. The amendment to the motion passed on a voice vote.

Chairman Bates called the motion as amended. A roll call vote was taken to approve the motion to authorize this project, not to exceed \$40,000, with the source of funds to be determined at the Executive Committee's next meeting, as follows:

YEAS: Bates, Callaghan, Flynn, Frechette, Keans, Kincaid, Pelley, Torr, and Wall (9).

NAYS: None.

Representative Keans motioned to go into Executive Session to discuss a personnel matter at the Rest Home. The motion was seconded by Representative

Kincaid and was approved on a roll call vote as follows:

YEAS: Bates, Callaghan, Flynn, Frechette, Keans, Kincaid, Pelley, Torr, and Wall (9).

NAYS: None.

The Executive Committee went into Executive Session at 1:40 p.m.

The Executive Committee voted to come out of Executive Session at 2:00 p.m. It was reported that during the Executive Session a particular employee matter at Riverside Rest Home had been discussed and no action was taken. The Executive Session then adjourned into the regular meeting.

On a motion by Representative Torr, seconded by Representative Kincaid, the meeting adjourned at 2:01 p.m.

Respectfully submitted,
Jean Miccolo-Adams,
Acting Secretary
Strafford County Delegation

STRAFFORD COUNTY DELEGATION EXECUTIVE COMMITTEE
MINUTES OF MEETING OF OCTOBER 30, 1987

The meeting of the Strafford County Delegation's Executive Committee was called to order at 9:00 a.m. by Chairman Timothy Bates in the Commissioners Conference Room of the Justice and Administration Building and opened with a moment of meditation and the pledge to the flag.

The Clerk read the Notice of the Meeting, followed by a roll call, which showed the following members present:

Present: Bates, Chamberlin, E. Flynn, Frechette,
Jones, Keans, Kincaid, Laurion,
Martling, Pelley, Swope, A. Torr, and
Wall (13 of 15).

The Chairman proposed the following corrections to the Minutes of the Executive Committee Meeting of August 7, 1987:

On Page 1:

- A. No Minutes were approved for the April 8, 1987 Meeting as this was a full Delegation Meeting on the Supplemental Budget Request, not an Executive Committee Meeting.
- B. The corrections made to the May 8, 1987 Executive Committee are not shown in the Minutes of the August 7, 1987 Meeting, but they should be (i.e., they are not "attached" to the Minutes, nor should they be in the usual case). The corrections are as follows:

On Page 4, Paragraph 5, at the end of the first sentence where Representative A. Torr moved, seconded by Representative Wall, that \$5,060 be transferred from Account No. 5140.03, Nursing Supervisors, to Account No. 5140.06, Certified Nurses Aides, insert the following:

"Motion passed by voice vote."

On Page 4 - 9900.04 - Alms House

Amend the Minutes by striking out the existing paragraph and replacing it with the following:

"Chairman Bates noted that he has been unable to contact Mr. Tim Pearson in recent weeks to discuss

possible future uses of the Alms House. Chairman Bates reaffirmed his personal commitment to bring a proposal for the Alms House before the full Delegation by December 31, 1987."

Representative A. Torr moved, seconded by Representative Keans, that the amendments to the Minutes of the Executive Committee Meeting of August 7, 1987 be approved. This motion passed on a voice vote.

Representative Pelley moved, seconded by Representative Chamberlin, that the Minutes as amended of the Executive Committee Meeting of August 7, 1987 be approved. This motion passed on a voice vote.

Chairman Bates asked the Commissioners to brief the Executive Committee on the status of the contract with EUA Cogenex.

Commissioner Maglaras reviewed the matter. Representative Jones asked about the increases, namely, how much of the increase was due to price increases and how much was due to increased consumption. The Commissioners agreed to provide this information.

Representative Martling made a comment that since EUA Cogenex in its contract guaranteed certain savings that maybe they should absorb some of the loss due to their error in estimating Jail electricity usage.

Chairman Bates urged that everyone involved with any negotiations with EUA Cogenex proceed with caution in this matter.

Commissioner Maglaras said that the Commissioners will be meeting with EUA Cogenex next week.

Chairman Bates asked Representative Chamberlin to give a brief overview of the Long-Range Capital Planning Committee's efforts.

Representative Chamberlin reported that his Committee recommended that there would not be a need for any new capital (building) construction. However, all department heads submitted their estimated needs for labor, office space, and equipment. The Committee report covering the period 1988 through 1993 was distributed to the Executive Committee.

Chairman Bates thanked the Committee comprised of the following members: Representative Chamberlin, Chairman, Representatives Callaghan, Frechette, Robinson, and Wall.

Chairman Bates asked Commissioner Roberge to give the Executive Committee an update on the renovations of the Cow Barn.

Commissioner Roberge reported that the project was about ninety-nine percent (99%) completed. The project will be completed within the \$40,000 budget. The Dover Fire Department was requested to inspect the remodeled Cow Barn; they were very favorably impressed by the results.

Commissioner Roberge further reported that Davidson Rubber is very interested in supplying this program with a number of projects.

Chairman Bates said that everyone connected with this project deserved a big vote of thanks.

Chairman Bates then proceeded to update the Executive Committee as to the status of the Alms House.

The Alms House Committee has met with Tim Pearson; Southeastern New Hampshire Services (SENH) is very interested in entering into a long term lease arrangement for 15,000 square feet of the building, which is approximately one-third of the space in the Alms House. SENH would propose to remodel the space at their expense. The up-front costs to the County would be less than budgeted. The County would have to replace windows, remodel the entrance and provide electricity to the facility which could be tapped into by any other tenants occupying the premises.

A draft of the contract-lease document has been sent to Attorney Gary Cassevechia, who will represent the County in this matter. Chairman Bates stated that the proposal should be available to the full Delegation by the end of this year.

Representative A. Torr asked who authorized the hiring of Attorney Cassevechia and why was not the County Attorney asked to take care of this matter. Chairman Bates responded that it was stated back when the Alms House project was first proposed, that legal assistance would be required to protect the County's interests. He further stated that the County Attorney's forte is in criminal law and not in contract and real estate law.

Representative Keans made comments emphasizing what Chairman Bates had said.

It was pointed out that in the lease proposal there would be an escalation clause so that when SENH recouped some of their up-front costs by virtue of low initial lease payments, their lease payments would increase in subsequent years.

Representative A. Torr asked for an update on the Day Care Center.

Commissioner Maglaras responded that the project has been very favorably accepted. The patients are happy. The State inspectors were very pleased with the set up. The capacity is for thirty (30) children and there are presently approximately twenty-two (22). The children recently dressed up in costumes for Halloween and went to see the patients; it was a morale booster for the elderly.

A question was raised concerning liability to the County for the day care operation. Contractually, the day care has accepted full responsibility for its actions and is fully insured by Kendall Insurance Agency and the operators of the Day Care have included the County as additional insureds in its policy.

The fee schedule is competitive with other day care facilities; however, a ten percent (10%) discount is given to County employees.

The next order of business was the County Commissioners' Third Quarter Financial Report.

Chairman Bates commented that overall the accounts were within budget, although some individual items were under budget and some were over budget.

Chairman Bates commended Executive Assistant Raymond Bower and the Commissioners for the new format of the report which is much improved over former presentations.

The Executive Committee then proceeded to review, page by page, the 26 page report.

Below are listed the comments, questions, and responses as the Executive Committee reviewed the expenditure and revenue accounts.

JUSTICE AND ADMINISTRATION

4120 - Deeds

There was considerable discussion concerning a request by Register of Deeds Philippe J. Morrisette in his letter dated October 27, 1987 to the County Commissioners and the Strafford County Delegation to purchase a 16 millimeter (mm) camera to photograph bound books. The purchase is to be made immediately, but payment would be made after January 1, 1988.

Representative Flynn moved, seconded by Representative Wall that the purchase of the 16 mm camera be handled in the normal budgeting fashion. The motion passed on a voice vote.

Mr. Morrisette in a letter dated October 26, 1987 addressed to the County Delegation requested that the unexpended balance in Account 4120.05, Part-Time Consolidation in the amount of \$3,752.76 be transferred to an appropriate account to be used for the purpose of repairing bound books that are in poor shape.

Representative Frechette moved, seconded by Representative Kincaid, that \$3,752.76 be transferred from Account 4120.05 to Account 4120.81.

The consensus from the discussion was that this type of transfer within a department did not need County Delegation approval and thus by voice vote the motion was defeated.

4160 - Maintenance

Representative Keans suggested that the usage of electricity and water be checked. It was pointed out that the footnote for item 4160.62 Water was

incorrect. The increase was not because of a rate increase by the City of Dover, but by increased usage.

4110 - County Attorney

Representative Torr asked about line item 4110.28 Computer Consultant. She requested an update on the whole computer system, which was given by Executive Assistant Bower.

4140 - Sheriff

Representative Swope questioned line item 4140.72 Auto Expense (gasoline) as to why the Sheriff's Department did not use gasoline provided by the State in the State-wide program which provides gas at a lower price.

The answer was that the State has not provided Dover with such a facility.

Representative Flynn asked about line item 4140.10 Social Security and line item 4140.14 Workman's Compensation. He thought these items were fixed costs and wondered why they were overexpended. Commissioner Maglaras responded that they were increased because of the increase in Bailiff expense due to the fact that the Legislature raised the Bailiff rate from \$40 to \$50.

Chairman Bates remarked that the cover letter describing the reason for these items being overexpended was because of front-loaded expenses was probably inaccurate. Commissioner Maglaras said that they were front-loaded expenses, but the increased amount was due to the fact that the Bailiff rate, which was increased by the State Legislature, occurred after the County had established its budget.

6100 - Department of Corrections

Executive Assistant Bower reported that on line item 6100.51 Meals, the increased cost was due to the fact that the auditors made an adjustment on the meal cost allocation and increased it from \$1.99 to \$2.50 per meal. He also said that they will begin using a system of serving individual meals rather than serving the food bulk style on January 1, 1988.

Representative Keans noted that going from bulk serving to individual meals meant that the prisoners had less choice for their likes and dislikes of food.

Representative Flynn noted that line item 6100.10 Social Security and 6100.14 Workman's Compensation expenses were lower than other departments. Executive Assistant Bower responded that the Jail was under a different policy and expenses are paid quarterly (not up front), but paid after the fact.

Representative Pelley inquired as to why line item 6100.06 Officer Training had zero expenses. The answer was that the program had just been started under the New Hampshire Association of Counties.

6101 - Cow Barn Renovations

Commissioner Roberge reported that the project was approximately ninety-nine percent (99%) complete and that approximately \$30,000 has been expended for this project and that the whole project will be within the \$40,000 estimated cost.

4190 - Human Service Department

Representative Flynn asked whether line item 4190.59 Program Development was a carryover item and

part of the Five Percent (5%) Funding by the State. Commissioner Maglaras reported that the money had been spent and that this was an error in presentation and would be corrected on the next report.

RIVERSIDE REST HOME

5100 - Administration

Representative Chamberlin asked about the status in hiring an Administrator for the Rest Home. The response was that the market is inflated, so there is a problem in attracting people at the budgeted figure. To date, only three applications have been received.

Representative Torr said that she thought that communication had greatly improved concerning Riverside Rest Home. Executive Assistant Bower was doing an excellent job in keeping her abreast of all changes.

Representative Torr had a question about line item 5100.29 Purchased Services, particularly the TRW contract. The answer was that the \$2,000 expenditure was not part of what was originally approved. Representative Torr asked about line item 5100.97 New Equipment. Executive Assistant Bower reported that two computer terminals were purchased and that \$817.96 is the actual price. The computers have been installed and are operating.

5130 - Dietary

Representative Torr stated that she felt that the note in connection with line item 5130.97 New Equipment was a bit misleading. Executive Assistant Bower said that he meant that they were projected costs.

5140 - Nursing

Representative Torr asked under what line item were pooled nurses paid. The answer was line item 5140.29 Purchased Services.

5145 - Resident Services

Representative Torr asked why line item 5145.27 Occupational Therapy Consultant had zero expenditure. The answer was that this line item was paid for by the March of Dimes.

5160 - Laundry and Sewing

Representative Torr asked about line item 5160.39 Supplies and Expense. Commissioner Maglaras responded that it was for marking linen (although we have a machine). They think it was for ink, however, they will check on it.

Representative Keans asked how the outside laundry service was working out. The answer was that they were doing an excellent job.

Representative Chamberlin asked what the comparison in costs was between doing laundry inside versus outside. The Commissioners responded that it is probably about twenty-five percent (25%) higher going outside; however, they pointed out that by going outside we do not have to buy large equipment items.

Revenue Accounts

Representative Flynn asked about line item 4013 Leased Office Space, namely, why was the income percentage to date low. Executive Assistant Bower responded that the increase to be received from the

State went into effect on July 1st. However, from July through October the County has been receiving the old rate. The State will pay us the new rate (held up because of administrative red tape) and will pay the County retroactive to July.

Executive Assistant Bower also pointed out that as each of the County's tenants' leases expires, they will be entering into new leases at a new and standard rate of \$8.00 per square foot. This will apply to each agency.

By year's end, this account will be on target or may even exceed the budget.

Representative Flynn asked about line item 4036 Correctional Industries/GFS. The GFS program is a self-funded program.

Representative Swope asked about line item 9083 Miscellaneous Income - Courthouse as to where this income comes from for this line. The answer was that it is received from the State for that portion designated to the counties on those estates where there is no will or nor heir. Money goes to the State and a portion is paid back to the County where the estate is located.

The Commissioners stated that the Medicare rate has been increased. Beginning October 1, the rate went from \$60.41 to \$67.91, a twelve percent (12%) increase. This will help Riverside Rest Home's income.

Representative Laurion moved, seconded by Representative Kincaid, that the Strafford County Commissioners' Third Quarter Budget Report be accepted.

A roll call on the motion was taken. Representative Jones did not vote as he was excused earlier at approximately 10:45 p.m.

The roll call showed the following results:

YEAS: Bates, Chamberlin, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Swope, A. Torr and Wall (12)

NAYS: None.

Representative Torr asked about the Agreement with Attorney Nancy Brown involving Children In Need of Services (CHINS) cases. She asked if Attorney Brown is paid a specific amount or is she paid by each case.

Executive Assistant Bower responded that Attorney Brown is on a retainer paid by the State based on an agreement between the State and Attorney Brown. She is paid bi-weekly a set amount and every four months the case load is reviewed and any necessary adjustments in compensation is made. The work of Attorney Brown is funded seventy-five percent (75%) by the State and twenty-five percent (25%) by the County. It is an advantage to have one attorney handling all the CHINS cases.

The Commissioners requested that the meeting go into Executive Session.

Representative Keans moved, seconded by Representative Swope, that the Executive Committee go into Executive Session for the purpose of discussing personnel matters related to contract negotiations with the County employees.

A roll call on the motion showed the following results:

YEAS: Bates, Chamberlin, E. Flynn, Frechette, Keans, Kincaid, Laurion, Martling, Pelley, Swope, A. Torr and Wall (12)

NAYS: None.

No action was taken in Executive Session. A motion to go out of Executive Session passed on a voice vote.

Representative Torr moved, seconded by Representative Laurion that since there was no further business, that the meeting be adjourned. The motion passed on a voice vote. The meeting adjourned at 12:05 p.m.

Respectfully submitted,
W. Kent Martling, Clerk
Strafford County Delegation

DIRECTORY

ADMINISTRATION

Strafford County Justice & Administration Building

PO Box 799

Dover, New Hampshire 03820

Commissioners Office	742-1458
Personnel & Finance Office	742-1458
Human Services Department	742-1469
Information & Referral	742-8078
Register of Deeds	742-1741
County Attorney	749-2808
Register of Probate	742-2550
Clerk of Superior Court	742-3065
Cooperative Extension Service	749-4445
Regional Planning Commission	742-2523
Soil Conservation District	742-4730
Community Action Program	749-1334

Strafford County Sheriff's Office & Dispatch Center

PO Box 799

Dover, New Hampshire 03820 742-4960

Strafford County House of Corrections

County Farm Road

Dover, New Hampshire 03820 742-3310

Strafford County Riverside Rest Home

County Farm Road

Dover, New Hampshire 03820 742-1348

CITIES AND TOWNS

Barrington

Town Office

Star Route

Barrington, N.H. 03825

664-9007

Dover

Municipal Building

288 Central Avenue

Dover, N.H. 03820

742-3551

Directory Page 2

Durham

Town Office

Durham, N.H. 03824

868-5571

Lee

Town Office

Seven Mast Road

Lee, N.H. 03824

659-5414

Middleton

Town Office

Union, N.H. 03887

473-2261

652-4501

New Durham

Town Office

Main Street

New Durham, N.H. 03855

859-2091

Rollinsford

Town Office

PO Box 427

Rollinsford, N.H. 03869

742-2510

Farmington

Town Office

Farmington, N.H. 03835

755-2208

Madbury

Town Office

13 Town Hall Road

Madbury, N.H. 03820

742-5131

Milton

Town Office

Main Street, Box 310

Milton, N.H. 03851

Rochester

City Hall

31 Wakefield Street

Rochester, N.H. 03867

332-1167

Somersworth

City Hall

157 Main Street

Somersworth, N.H. 03878

692-4262

Strafford

Town Office

Center Strafford, N.H. 03815

664-2192

